

Name: Adam Pang

Program Name: University of Hawai'i at Mānoa Writing Center

Unit: LLL

UH User Name: adampang

**1. Program goals and mission statement are as follows:**

Our goal is to equip students with appropriate writing skills so that they can become better and more confident writers. We are here to share with students different techniques and methods that will help them become adept at and comfortable with proofreading and editing on their own. (Expected revision: 1/11)

**2. The program's student learning outcomes (SLOs) are as follows:**

**\*DRAFT**

SLO #1: Through tutoring at the Writing Center, students will become more confident writers.

SLO #2: Through tutoring at the Writing Center, students will learn techniques and methods to become better writers.

SLO #3: Through tutoring at the Writing Center, students will learn how to proofread and edit on their own.

**3. Provide the program's activity map or equivalent graphic.**

**\*DRAFT**

	<i>Student Learning Outcomes</i>		
<i>Activity</i>	SLO #1	SLO #2	SLO #3
Tutoring	√	√	√

**4. Where are the following items published or how are they distributed to students?**

ITEM	Publication Location or Distribution
Program mission/goals	Website, Flyers
Program student learning outcomes	To be published on Website
Program activity map or equivalent graphic	To be published on Website

**5. Assessment Timeline and Lead People**

- *Within the next few months:*
  - Adjust exit surveys taken by students after each tutoring appointment to better assess how we are meeting proposed SLOs.
  - Determine how and to what degree we are meeting SLOs
  - Revise and add SLOs depending on end-of-semester evaluation
  - **Collaborate with tutors to develop a new mission statement and new goals, with corresponding new SLOs**
- *At the end of this academic year (May 2011):*
  - Review new mission statement and goals developed during the year,
  - Revise mission and SLOs where needed, and
  - Create corresponding SLOs, as well as methods for assessing these new SLOs, for the upcoming academic year
- *Lead People:*
  - Adam Pang (Director)
  - Ashley Fukutomi (Co-Assistant Director)
  - Meg Lenahan (Co-Assistant Director)