

UNIVERSITY OF HAWAII AT MĀNOA, OUTREACH COLLEGE
Summer Abroad Program: The Advanced Study of Khmer (ASK)

ELIGIBILITY REQUIREMENTS

Eligibility

A. Any participants who are interested in studying Khmer language and culture:

1. A citizen or national, or a permanent resident of the United States; **AND**
2. An undergraduate or graduate student in an institution of higher education; **or**
3. A faculty member in modern foreign languages or area studies*; **or**
4. A teacher in an elementary or secondary school; **or**
5. An educator or a professional; **AND**
6. Have 2 years of Khmer language study.

* Area studies means a program of comprehensive study of the aspects of a society or societies including the study of geography, history, culture, economy, politics, international relations, languages.

B. An individual who is *not* eligible:

1. An individual who is educated native or near-educated native speaker.

Required Documents

Applicants must:

1. Submit a **completed Summer Abroad Program: Khmer Language & Culture application form**.
2. Submit a **personal statement*** outlining academic and/or career goals, indicating how participation in the program will help to achieve those goals.
3. Submit a **half-page statement in Khmer** stating reasons for wishing to participate in the abroad program and the benefits expected (applicable for intermediate and advanced levels).
4. Submit a **brief statement on the topic of the final paper**. This mini-research paper will be conducted during the study in Cambodia.
5. Submit **official transcripts** of the most recent college and/or university training undertaken to date (if applicable).
6. Submit **two letters of reference**:
-- 1 from individual who can comment on academic ability and ability to adapt to Cambodia, and
-- 1 from a current or former teacher of Khmer who can comment on skill as a student of Khmer language (if applicable).
7. Submit copies of any **Khmer proficiency assessments** completed (if applicable).
8. Submit a **list of any family, relatives or friends** who currently reside or work in Cambodia (if applicable).
9. If needed, applicants will be asked to participate in an **oral interview in Khmer (for intermediate and advanced levels)**. The interview, which will be recorded and retained for future reference, will normally be conducted by telephone by a member of the Khmer Language Program faculty. Arrangements for the interview will be made after a preliminary review of all applications has been completed.

* In preparing the Personal Statement, applicants who have lived and worked in Cambodia previously should discuss their experience there, and indicate how they plan to incorporate that experience in their future studies. Those with extensive prior study of Khmer and/or experience in Cambodia should indicate why additional training is now necessary. The selection committee gives careful attention to the Personal Statement. A full discussion of all points is essential for a successful application. One of the selection committees will contact you or your references.

Oral Interview

In addition to submitting the application form and the documents discussed above, each applicant will be required to participate in an oral interview in Khmer. The interview, which will be recorded and retained for future

reference, will normally be conducted by telephone by a member of the Khmer Language Program faculty. Arrangements for the interview will be made after a preliminary review of all applications has been completed.

Rights and Responsibilities

A. Rights and Responsibilities of American participants

1. A person accepting a grant is not an official or employee of the U.S./E.D. or other agency of the U.S. Government, or of an agency of the government of Cambodia.
2. Project participants are responsible for observing satisfactory academic and professional standards and for maintaining a standard of conduct and integrity which is in keeping with the spirit and intent of the Fulbright-Program and which will contribute positively to the promotion of mutual understanding between people of the United States and Cambodia.
3. ASK participants are expected to obey the laws of Cambodia.
4. ASK participants should be aware that their public political statements or activities might draw them into the political arena, which can be incompatible with objectives of the project. Participants are responsible for exercising discretion and judgment in all of their actions.

B. Revocation or Termination of Project Participants

Under the rules of the J. William Fulbright Foreign Scholarship Board, the ASK Project Director may terminate or send a participant home for any of the following reasons:

1. Violation of United States or Cambodian law;
2. Acts likely to be offensive to Cambodia;
3. Failure to observe satisfactory academic or professional standards;
4. Failure to devote full time to project activities;
5. Engaging in income producing activities.

C. Repayment of Monies

Participants who return to the U.S. prior to the completion of the project, whether they have been terminated for cause or for other reasons, may be required to repay all funds.

Travel Procedures

A. International Travel and Local Travel

1. Participant should arrive Phnom Penh, Cambodia 5 days prior to the program starts.
2. ASK participants will travel as a group during the overseas phase of the program. At the end of the overseas phase, participants can choose to stay in Cambodia, go to other destinations or go back home.

B. Health and Accident Insurance

1. University of Hawaii requires that participants be covered by health and accident insurance plans that are valid abroad as well as in this country. This insurance should include Emergency Medical Evaluation as well as Repatriation of Remains coverage.
2. Neither the Khmer Abroad Program nor the University of Hawai'i/ASK Program assumes any responsibility for any injury, accident, illness and loss of personal property or other contingencies that may befall project participants during or as result of their stay abroad.
3. Here are some resources for students who want to purchase health insurance or supplemental coverage:
 - **Beta Scholastic Supplemental Travel Insurance**
<http://www.betins.com/Products/Evacuation/Evacuation.aspx>
 - **HTH Study Abroad Insurance** - This is a highly recommended and very comprehensive health insurance policy for U.S. students studying abroad.
http://www.hthstudents.com/students_plans.cfm?tp=abrd
 - **AIP International short-term insurance for study abroad** - this is a good option for students who do not already have health insurance, or who want an insurance policy specifically for study abroad. Click on the link for 'International Students & Study Abroad')
<http://www.aipinternational.com/>

- **MEDEX Emergency Medical Insurance**
<http://www.medexassist.com/>
- **SOS Medical Insurance**
<http://www.internationalsos.com/en/>
- **TW Lord & Associates Medical Insurance** - This coverage is available for purchase at the Study Abroad Center in Moore Hall.
http://oie.gatech.edu/archive/sa/forms/pdfs/mat_insurance_provider.pdf?archive=1

C. Inoculations

For information on availability of medical services abroad and recommended shots (e.g. gamma globulin) project director and participants should follow US Embassy recommendations. Additional information on recommended shots may be obtained by calling the Center for Disease Control's International Travelers Hotline at (404) 332-4559 or from the website <http://www.cdc.gov/>.

D. Passport and Visas

Participants are responsible for obtaining their passports and the appropriate visas. The grant does not provide funds for passport and visa expenses.

You can also visit the website of the **Ministry of Foreign Affairs & International Cooperation** of the Kingdom of Cambodia to apply for **E-Visa**. (<https://www.evisa.gov.kh/>)

E. Participant Information Required by ASK Prior to Departure

Approximately five (5) weeks prior to the departure to the country of study, the participants must submit to the Project Director the following documents:

1. Participant's name (as listed in passport)
2. Home address
3. Present employer (name of institution/school/organization)
4. Position title
5. E-mail address
6. Current phone number (up to departure date)

Tuition & Administration Fees/Scholarship Availabilities

Applicants should apply for their own scholarships or fellowships.

The estimated budget for the abroad study is as follows:

1. Cost to Participate in Our Program

• UH Mānoa tuition and program package fee (payable to Research Corporation of University of Hawaii [RCUH] account #2398)	\$3500
• Non-refundable deposit	\$ 200
• Registration Fee (for academic credits of 6 or 10 credits via HUM Outreach College)	\$ 130
TOTAL	\$3830

2. Additional Cost for Own Responsibility

• Health insurance	\$ 100
• Books/supplies	\$ 50
• Room	\$ 400
• Meals	\$ 500
• Airfare/local transportation	\$1200-\$1800
• Visa	\$ 30
• Personal/miscellaneous expense	\$ 100-\$200
TOTAL	\$2380-\$3028

For fellowships or scholarships opportunities, visit our website at: <http://manoa.hawaii.edu/ask/apply.htm>

College Credit

Visit the following link and download the UHM Outreach College Credit Course Application Form:
<http://www.outreach.hawaii.edu/pdfForms/appSS20.pdf>

Print out and complete the form, then fax the completed form to (808) 956-3752.

The process of the application usually takes about a week. Accepted applicants will get UH usernames, passwords and instructions on how to register for these courses via the UH Outreach College Summer EXTENSION term using the Course Reference Number (see below). The CAM courses do not appear in print, so applicants will need to input the CRN for the courses. The payment for each of these courses is \$136.00.

The courses for this summer's EXTENSION term are:

CAM 112 (341) 8 credits for First year level (level 0 to level 1).

CAM 212 (341) 8 credits for Intermediate level (level 1 to level 2).

CAM 303 (341) 6 credits for Advanced level (level 2 to 3+ or higher level).

These courses are equivalent to 2 semester Khmer coursework at the University of Hawaii (Beginning level ~ to CAM 101 & CAM 102; Intermediate level ~ CAM 201 & CAM 202; Advanced level ~ CAM 301 & CAM 302).

Contact Hours: All of these levels will have 120 hours (of language instruction in classroom); 84 hours (of scheduled for hands-on activities, NGOs, and fieldtrip excursions); and 15-20 hours (of individual tutorial).

Application Form

Application form can be downloaded at <http://manoa.hawaii.edu/ask/eligibility.htm>

How to Submit

1. You may send the electronic/scanned copies of the completed application form and other required documents as attachments to sak@hawaii.edu or askuhm@hawaii.edu. (This is the preferred submitting method.)
2. The recommendation letters can be mailed or emailed separately by the referees directly to Dr. Chhany Sak-Humphry (sak@hawaii.edu).
3. If you do not have access to scanning or email, you may mail the completed application form and all the required documents to:

Dr. Chhany Sak-Humphry
ASK Project Director
University of Hawaii at Manoa
Hawaiian & Indo-Pacific Languages
2540 Maile Way, Spalding Hall 255
Honolulu, HI 96822