

### Verification of Minor/Certificate

**Directions:**

1. List the courses that fulfill the requirements of your minor or certificate. Sign and date the form.
2. Have your minor/certificate advisor sign and date to approve courses. Advisor may provide notes if necessary.
3. **Submit this form with your mandatory Graduation paperwork to your college advising office (Sinclair 301 for students in AH/LLL).**

Student ID Number \_\_\_\_\_ Last name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Major(s): \_\_\_\_\_ Degree (BA, etc.): \_\_\_\_\_

Minor / Certificate: \_\_\_\_\_ Minimum credits: \_\_\_\_\_ Minimum GPA: \_\_\_\_\_  
(please select one)

#### COMPLETED courses approved for program

\*Courses used toward the Major(s) and Diversification requirements *cannot* be used to fulfill Minor/Certificate\*

| Course subject & number | Credits | Semester/Year | Grade | Notes |
|-------------------------|---------|---------------|-------|-------|
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |

#### IN-PROGRESS & FUTURE courses approved for program

| Course subject & number | Credits | Semester/Year | Grade | Notes |
|-------------------------|---------|---------------|-------|-------|
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |
|                         |         |               |       |       |

**STUDENT:**

I understand that, for the courses listed above to fulfill minor/certificate requirements, the courses cannot also be used to fulfill Gen Ed Core or Major requirements, must be taken for a letter grade, and must be completed with a grade of C (not C-) or higher.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**MINOR/CERTIFICATE ADVISOR:**

I verify that, if the student successfully completes the courses listed above, the student will have satisfied the requirements for a minor/certificate in this department. I have reminded the student that s/he must take all courses for a letter grade, must earn grades of C (not C-) or higher in all courses, and must earn a minimum GPA of \_\_\_\_\_ in area coursework (if applicable).

\_\_\_\_\_  
Minor/Certificate Advisor signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date