Position Description for an OANRP Seed Bank and Nursery Assistant

Below is a description of the duties for work in the Oahu Army Natural Resources Program Nursery and Seed Conservation Lab. The supervisor for this work is the OANRP Rare Plant Manager (Matthew Keir).

70% 1. Assist the OANRP Rare Plant Program Manager in propagation and cultivation of native Hawaiian plants in the greenhouse, most of which are federally listed as rare and endangered. This will include watering, sweeping, cleaning all surfaces (floors, benches, etc.), pruning and cleaning plants, preparing plants for outplanting, inspecting plants for pests and pathogens, transplanting, labeling and accessioning plants into the inventory, preparing potting media, cleaning and maintaining nursery infrastructure such as vehicles, irrigation, chemical storage and application equipment. The work sites are at the Schofield West Base Nursery and the Pahole Rare Plant Facility.

10% 2. Assist the OANRP Propagule Management Specialist in germinating seeds, maintaining plants and germplasm collections at the OANRP Seed Conservation Lab. This will require watering, fertilizing and inspecting plants for pests and pathogens, cleaning all surfaces (incubators, floors, lab benches, tools, etc.), transplanting seedlings, labeling and accessioning plants, maintaining records and preparing media and processing incoming fruit collections.

10% 3. Base yard organization and gear maintenance. Clean, repair and prepare gear for outplanting. Install and maintain plantings in the interpretive garden. Clean, organize and maintain nursery and chemical supplies, camping equipment, small mammal control equipment and other gear and tools.

10% 4. Data entry and quality control in the OANRP Propagation and Seed Bank databases. Assist the OANRP Rare Plant Program Manager in scheduling, planning, logistics, and documenting day-to-day field work.

Requirements: Experience- At least one year working in terrestrial biological conservation. Education- High School Diploma. Other- Valid Driver’s License. Post Offer/Employment Conditions- Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within two (2) months of hire.

INQUIRIES: Matthew Keir (808)366-7149