



## MEETING MINUTES

RE: UHM Sustainability Council Meeting

DATE: 4 December 2013

LOCATION: HIG 210

TIME: 3:00 – 4:30 pm

PRESENT: See attached 12/4/13 sign in sheet.

AGENDA: Announcements and Presentation of proposed Sustainability Council focus items for December 2013 thru April 30, 2014.

### ANNOUNCEMENTS:

1. Update on Planning Session for the spring 2014 summit for **Hawaii Sustainability in Higher Education**.

- a. **Energy WG:** Compiling a summary of Best Practices and confirming existing metrics: most recent electricity bills and source of funding.
- b. **Water WG:** is conducting Best Practices research and confirming campus metrics this month.
- c. **Transportation WG:** starting Best Practices in January, 2014.

2. **Earth Day 2014 – Thursday, April 24, 2014** update:

- a. See <http://manoa.hawaii.edu/earthday/about-earth-day/>
- b. The Earth Day committee meets weekly on Thursday at 3pm in Sustainability Courtyard; additional help is welcome and they may increase the number of weekly meetings moving forward.
- c. Requirements:
  - i. musicians, artists, slam poets, (Lucy from 1<sup>st</sup> annual summit and Jack Johnson?!) )

- ii. Tents – ask Crysttal Steiner and Phyllis Look – tell orgs they need a tent, a table and 2 chairs
  - iii. Funding – sponsors
  - iv. Earth Day grade of UHM for each year. Awards – framed certificate (eg: most sustainable department with perpetual trophy displayed in Sust. Courtyard)
  - v. Showcase FMO efforts to reduce energy, water, consumption and waste. Celebrate success.
  - vi. Incorporate smoking ban
  - vii. Visuals! Arch students may be interested
  - viii. Abby will do 18 life size art for courtyard
  - ix. T-shirt design contest (use recycled content)
  - x. Decide policy on sales as well as screening for content
  - xi. Include Chancellor’s communication office.
3. January -- combined council and steering meeting on Wed. Jan 15.
- a. Presentation by Joe Caldwell, the JCI Energy Manager for UH Community Colleges (Oahu) on what JCI does and the campus perspective on the **CC Energy Audit by Johnson Controls** has been offered for January by Sandy Maeda/Manager, Auxiliary & Facilities Services, Leeward CC)
4. Proposed February meeting: Presentation by **Ray Delio of HECO** on ways to go off the grid.
5. Roxanne Adams: **Arbor Day tree planting** deferred to next month? Requesting 40-50 volunteers to help plant palms
6. A **Sustainability Coordinator** will soon be hired and will work with the steering committee to develop a **policy for the structure of the UHM Sustainability Council and Steering Committee.**

#### PROPOSALS:

1. **Enhancements to the Sustainability Courtyard**
  - a. For later: create a wish list of what you want to see in courtyard after Kuykendall construction is completed in several years.
  - b. Immediately: create a physical reality – inexpensive sustainability displays:
    - i. Philip Johnson and John Cusick will convene a task force to

- make this a reality.
    - ii. Bulletin boards, signs, events, monthly luncheons, etc.
    - iii. Share data of metrics (water/energy use)
    - iv. Preview and garner excitement about net-zero Kuykendall
    - v. blow up Map of campus w sust ctyd highlighted "you are here"
    - vi. Include campus recycling Map.
  - c. Earth Day to celebrate in Sustainability Courtyard.
- 2. **Campus Food Security Initiative:** pledge to increase amount of food produced by UHM for consumption by campus constituencies.  
Multidisciplinary, interdepartmental effort could include the following:
  - a. Implementation of **SOFT** strategic plan with CTAHR program manager. Need outside intervention but internal manager.
  - b. Donna Ojiri said **Sodexo** would be willing to purchase food produced by UHM
  - c. **Composting** with Food Services
  - d. **Edible garden design** with Landscape Arch. Program
  - e. **ID campus areas for edible landscapes** with Roxanne Adams/OFG
  - f. **Marketing** vegetable products at open markets with entrepreneurial students from the Shidler College of Business.
  - g. UHM SC training and support.
- 3. **Discussion at next meeting: Wednesday, January 15, 3-4:30 pm in HIG 210.**
  - a. Presentation by Joe Caldwell and Sandy Maeda re: **Community Colleges Energy Audit by JCI.**
  - b. Discuss proposals for **renewable energy, campus micro-grid;**  
**note: UHM just posted a RFP for 1.2MW of Solar PV PPA**
  - c. Discuss **Sustainability web site upgrade** effort by Susan Hippensteele and Philip Johnson.

These minutes will be considered an acceptable record of discussions held by all attendant parties unless modifications are proposed by Friday, 12/13/13.

Respectfully submitted by Sharon Williams

12/4/13 Sustainability Council

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