MEETING MINUTES

RE: UHM Sustainability Council Meeting

DATE: 4 December 2013

LOCATION: HIG 210

TIME: 3:00 – 4:30 pm

PRESENT: See attached 12/4/13 sign in sheet.

AGENDA: Announcements and Presentation of proposed Sustainability Council focus items for December 2013 thru April 30, 2014.

ANNOUNCEMENTS:

1. Update on Planning Session for the spring 2014 summit for Hawaii Sustainability in Higher Education.
   a. Energy WG: Compiling a summary of Best Practices and confirming existing metrics: most recent electricity bills and source of funding.
   b. Water WG: is conducting Best Practices research and confirming campus metrics this month.

2. Earth Day 2014 – Thursday, April 24, 2014 update:
   a. See http://manoa.hawaii.edu/earthday/about-earth-day/
   b. The Earth Day committee meets weekly on Thursday at 3pm in Sustainability Courtyard; additional help is welcome and they may increase the number of weekly meetings moving forward.
   c. Requirements:
      i. musicians, artists, slam poets, (Lucy from 1st annual summit and Jack Johnson?!)
ii. Tents – ask Crystal Steiner and Phyllis Look – tell orgs they need a tent, a table and 2 chairs
iii. Funding – sponsors
iv. Earth Day grade of UHM for each year. Awards – framed certificate (eg: most sustainable department with perpetual trophy displayed in Sust. Courtyard)
v. Showcase FMO efforts to reduce energy, water, consumption and waste. Celebrate success.
vi. Incorporate smoking ban
vii. Visuals! Arch students may be interested
viii. Abby will do 18 life size art for courtyard
ix. T-shirt design contest (use recycled content)
x. Decide policy on sales as well as screening for content
xi. Include Chancellor’s communication office.

   a. Presentation by Joe Caldwell, the JCI Energy Manager for UH Community Colleges (Oahu) on what JCI does and the campus perspective on the CC Energy Audit by Johnson Controls has been offered for January by Sandy Maeda/Manager, Auxiliary & Facilities Services, Leeward CC

4. Proposed February meeting: Presentation by Ray Delio of HECO on ways to go off the grid.

5. Roxanne Adams: Arbor Day tree planting deferred to next month? Requesting 40-50 volunteers to help plant palms

6. A Sustainability Coordinator will soon be hired and will work with the steering committee to develop a policy for the structure of the UHM Sustainability Council and Steering Committee.

PROPOSALS:

1. Enhancements to the Sustainability Courtyard
   a. For later: create a wish list of what you want to see in courtyard after Kuykendall construction is completed in several years.
   b. Immediately: create a physical reality – inexpensive sustainability displays:
      i. Philip Johnson and John Cusick will convene a task force to
make this a reality.

ii. Bulletin boards, signs, events, monthly luncheons, etc.

iii. Share data of metrics (water/energy use)

iv. Preview and garner excitement about net-zero Kuykendall

v. blow up Map of campus w sust ctyd highlighted "you are here"

vi. Include campus recycling Map.

c. Earth Day to celebrate in Sustainability Courtyard.

2. **Campus Food Security Initiative**: pledge to increase amount of food produced by UHM for consumption by campus constituencies.

Multidisciplinary, interdepartmental effort could include the following:

a. Implementation of **SOFT** strategic plan with CTAHR program manager. Need outside intervention but internal manager.

b. Donna Ojiri said **Sodexo** would be willing to purchase food produced by UHM

c. **Composting** with Food Services

d. **Edible garden design** with Landscape Arch. Program

e. **ID campus areas for edible landscapes** with Roxanne Adams/OFG

f. **Marketing** vegetable products at open markets with entrepreneurial students from the Shidler College of Business.

g. UHM SC training and support.

3. **Discussion at next meeting**: **Wednesday, January 15, 3-4:30 pm in HIG 210**.

a. Presentation by Joe Caldwell and Sandy Maeda re: **Community Colleges Energy Audit by JCI**.

b. Discuss proposals for renewable energy, campus micro-grid; **note**: UHM just posted a RFP for 1.2MW of Solar PV PPA

c. Discuss **Sustainability web site upgrade** effort by Susan Hlpensteele and Philip Johnson.

These minutes will be considered an acceptable record of discussions held by all attendant parties unless modifications are proposed by Friday, 12/13/13.

Respectfully submitted by Sharon Williams
12/4/13  Sustainability Canvas

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