

**Strategic Planning Committee (SPC) Meeting: 1/20/2016, 8:30-10:00 a.m.
Hawai'i Hall 309**

AGENDA

- I. Call to order
- II. Business:
 - a. Review and approval of the 12/10/15 meeting minutes.
 - b. Update from initiative leads including examples of draft implementation plans
- III. Next Meeting
- IV. Adjournment

ATTENDANCE

Reed Dasenbrock (co-chair), David Ericson (co-chair, faculty, COE), Peter Arnade (Dean, A & H), Maenette Benham (Dean, HSHK), Noreen Mokuau (Dean, Social Work), Cecily Ornelles (faculty, COE), Deb Halbert (OVCAA), Roxie Shabazz (AVCEM/Director of Admissions), Michael Bruno (VCR), Marguerite Butler (liaison to SEC), Laiana Wong (HSHK), Nalani Minton (Kuali'i Council), and Richard Misuzawa (GSO), April Goodwin (OVCAA).

MINUTES

I. CALL TO ORDER- 8:30 a.m.

II. BUSINESS:

Minutes from the 12/10/15 SPC meeting were reviewed and it was unanimously agreed upon that the minutes should take a more narrative (rather than script-like) format moving forward. The 12/10/15 minutes will be reworked and resent to the SPC for review.

The Committee discussed the importance of establishing a stronger connection with communications to help move this work forward. It was decided that the co-chairs would reach out to the Chancellor to see if he would like to appoint his director of communications to the SPC. The director's ideas and expertise will guide effective ways to communicate the good work begin done on the initiatives to the broader public.

The uncertainty of the future of facilities will delay implementation plans for related initiatives. The action plans for the research initiatives will be forthcoming- the new VCR will take on this work in the coming months.

III. NEXT STEPS:

- The Subcommittee leads will conduct a final edit of the implementation plans and ensure that an executive summary is in place for each. SPC members will provide additional feedback/edits. Final drafts will be sent to April Goodwin (OVCAA) by January 29th.

- Formal transmittal memos from the co-chairs to governance groups, CFPB, and the Chancellor will accompany all three plans on Monday, February 1st with a request for feedback by April 2nd. The plans will also be posted on the Strategic Planning website. In the coming month, the initiative leads will share the plans with the academic deans (SERG has already been presented).
- The April 14th meeting will be used to review and incorporate feedback from governance groups.
- The initiative leads and the individuals responsible for the matrices will work on a crosswalk that highlights synergies, overlaps, and needed resources (new and existing/reallocated). The creation of this crosswalk document will coincide with the governance-vetting period and will be shared at the March SPC meeting.

NEXT MEETING –February meeting cancelled. Next meeting will be March 10, 2016 from 9:30-11:00.

ADJOURNMENT- 9:45 a.m.