I. POLICY STATEMENT: This policy governs the permittance of animals on campus.

A. Animals on Campus Grounds
   Pets and other animals are allowed on campus grounds under the following conditions:
   1. Dogs, cats and other animals must be under control while on campus grounds and
      restrained by a leash or chain that does not exceed six (6) feet in length and that is
      in the hands of a responsible person;
   2. Any dog, cat, or other animal brought to campus must be licensed and fully
      inoculated, with the burden of proof on the owner;
   3. Fecal matter deposited by any dog, cat or other animal brought to campus must be
      removed immediately by the owner; and
   4. The feeding of animals near outside dining facilities and other campus areas which
      may result in a potential health hazard, a public nuisance or property damage is
      strictly prohibited.

B. Animals in Campus Buildings
   Pets and other animals are not permitted in any campus building, with the exception of
   service animals “on duty” and accompanying a disabled person; authorized research
   animals; and animals used by law enforcement or emergency personnel.

II. PURPOSE:

This policy is intended to minimize the occurrence of offensive odors, excrement, fleas,
biological agents, etc., on campus property and in campus buildings where potential health
hazards to personnel may result or be detrimental to instructional or research objectives.
The University considers the health and safety of faculty, staff, students and visitors to be
of high priority.

This policy supplements other applicable laws and regulations governing the presence of
animals on public property or in eating establishments.
III. **APPLICABILITY/SCOPE:**

The cooperation and compliance of all members of the campus community is necessary to achieve the delicate balance of having animals on campus and to ensure a safe and healthy environment.

This policy does not apply to service animals that are “working” and assisting people with disabilities or are being used in research, teaching, and training. Animals being used by law enforcement or emergency personnel in the exercise of their official duties are also excluded from this policy. Animals that fall under these exceptions must be properly attended and restrained.

This policy does not replace other existing rules or guidelines prohibiting animals on campus, as outlined in the Faculty Housing House Rules and the Student Housing Residence Hall Handbook.

IV. **DEFINITIONS:**

A. **Service Animal:** an animal individually trained to do work or perform tasks for the benefit of an individual with a disability, including but not limited to, guiding individuals with impaired vision, alerting individuals to an impending seizure or protecting individuals during a seizure, alerting individuals who are hearing impaired to danger, or pulling a wheelchair and fetching dropped items (Americans with Disabilities Act). Service animals should be so identified and tagged. Handlers of service animals may be asked what service the animal performs to assist the handler. However, the handler may not be asked to disclose his/her disability.

B. **Attended and Restrained:** an animal who is in the immediate vicinity of an owner and is secured by a leash or cage.

C. **Research, Teaching and Training Animal:** an animal that is officially part of the University’s teaching, research, training and/or clinical programs. All vertebrate animals used for these purposes must have a valid animal protocol approved by the University of Hawai‘i Institutional Animal Care and Use Committee (IACUC), unless exempted by the IACUC.

V. **RESPONSIBILITIES:**

A. Animal owners are responsible for clean-up and proper disposal of animal droppings and any damages or injuries caused by the animal(s) under their care.

B. Deans, Directors and Department Chairs are responsible for communicating and enforcing this policy on a regular basis with their faculty, staff, students and visitors.
C. Campus Security is responsible for coordinating medical and other emergency response and law enforcement services, including first aid medical care as necessary. Campus Security will respond immediately if there is a danger to people and property; to handle an animal that is unattended or unrestrained; or if an animal bite/attack occurs.

D. The Environmental Health and Safety Office (EHSO) is responsible for assisting with the interpretation and application of this policy and coordinating efforts with the Facilities Management Office, Campus Security, Laboratory Animal Services, IACUC, Office for Students with Disabilities (KOKUA) and other University groups.

VI. PROCEDURES:

A. Violations of this policy should be directed to the appropriate Dean, Director or Department Chair. If in doubt, contact Campus Security at 956-6911 or via website http://www.hawaii.edu/uhmle/comment.html.

B. When Campus Security captures an unattended animal, a reasonable attempt will be made to locate the animal’s owner. If unsuccessful, the animal will be taken to the Hawaiian Humane Society.

VII. REFERENCES:

A. UH Mānoa Student Housing Handbook  
   http://www.housing.hawaii.edu/resources/0910handbook.pdf

B. UH Mānoa Faculty Housing House Rules  
   http://www.hawaii.edu/fachousing/houserules.html

C. Americans with Disabilities Act (ADA)  
   http://www.ada.gov/publicat.htm#Anchor-14210

VIII. HISTORY:

A. Mānoa Business Manual, Policy M-5001, Dogs on Campus, March 7, 1974  
   http://manoa.hawaii.edu/policies/pdfs/M5001.pdf