IMPORTANT DATES ON THE OHR TIMELINE

- Starting April 26 – June 24 we should not be inputting or sending to payroll any future actions effective June 30 or later.
- If you did follow OHR’s instructions in the General Notes
- General Rule
  - PNF for July 5 payroll continue to reflect FMIS account code and 1 digit Retirement/FICA
  - PNF for July 20 payroll reflect KFS account code and 2 digit retirement/FICA (Anything after June 25, 2012 will be all KFS accounts)
    - Retirement code changes due to the changes to the Hybrid plan effective July 1, 2012
- PS will be closed on June 23 – 24 (Saturday and Sunday)
- After that, June 25 we will be able to enter actions for the July 20 payroll and must reflect the KFS account code and 2 digit retirement code. **PAYROLL DEADLINE June 29**
  - During this period, OHR will be mass generating PNFs for
    - 1) BU 01 employees to change the salary
    - 2) Faculty lump sum payment
    - 3) Conversion from FMIS to KFS account code and 2 digit Ret/FICA
    - 4) July 1 new minimum salaries for 11 mos. Faculty
- Other significant dates are on the HR timeline that impact position actions, SCOPIS and so on.

**INFORMATION SUBJECT TO CHANGES**
OHR WILL BE SENDING OUT A REVISED HRTIMELINE