LOCK
limit the opportunity for property crimes

- Lock doors to home, office, residence hall, and vehicles whenever you’re away.
  - Don’t open locked doors for strangers or unauthorized people.
  - Keep track of keys to your area; have locks changed as needed.
  - Do not leave valuables in your vehicle in plain view.
- Secure home and office windows, especially those on the ground floor or basement.
- Use locks on lockers and desk drawers; consider utilizing a small, secured safe.
- Use secure locking devices (such as U-locks) on bicycles and mopeds.

OBSERVE
be aware of your surroundings

- Keep track of personal belongings (purse, bag, laptop, briefcase) and don’t leave them unattended, even for a short time.
- Take note of any suspicious activity or persons in your vicinity.

CAUTION
don’t put yourself in danger

- Avoid situations that put you at greater risk (such as walking alone after dark or in high crime areas).
- Don’t physically engage suspects involved in criminal activity. Stay at a safe distance, note suspect’s description, and seek help as soon as possible.

CALL
immediately report the crime (or suspicious activity)
to Campus Security and the police

- Campus Security is on patrol, radio-dispatched 24/7.
- If you are near a blue-light Emergency Call Box column on campus, use the phone there. It will connect you directly to the Security Dispatcher.
- Program these numbers into the speed dial on your cell phone and landlines:
  - Campus Security: 956-6911
  - Campus Security Escort Service: 956-SAFE (7233)
  - Honolulu Police Department: 911

UH Mānoa’s Campus Security is committed to providing you with a safe and secure environment. Find out more about the services we provide at www.hawaii.edu/security.
Safety is everyone’s business!
**KEEPING YOU AND YOUR STUFF SAFE**

- Be aware of your surroundings and trust your instincts.
- Keep Campus Security’s emergency number (956-6911) on your cell phone. Campus Security is on patrol and radio-dispatched 24/7. If you are near a blue-light Emergency Call Box column on campus, use the phone there. It will connect you directly to the Security Dispatcher.
- Sign up for emergency alerts at hawaii.edu/alerts.
- Avoid situations that put you at greater risk (such as walking alone after dark or in high crime areas). If you do find yourself alone on campus at night and need to get to another University facility:
  - Walk with a friend or in a group
  - Use the Rainbow Shuttle
  - Call Security Escort Service: 956-SAFE
- Do not accept drinks (alcoholic or non-alcoholic) from strangers. Remember that alcohol is the #1 date-rape drug.
- When you go out, let someone know where you are going and when you plan to be back.
- If you see anything unusual or suspicious, notify Campus Security. Don’t physically engage suspects involved in criminal activity. Stay at a safe distance, note suspect’s description, and seek help as soon as possible.

**STAY SAFE**

- Lock your doors and windows day and night. Don’t lend keys to friends. Don’t prop open locked doors.
- Don’t leave your backpack or personal belongings unattended. Secure valuable items like laptops, cameras, when not in use.
- Keep items containing personal information, such as your social security number, date of birth, mother’s maiden name, credit card number, or bank PIN code in a secure place. Shred them on disposal. Never give personal information in response to an unsolicited phone call or email.
- Update your antivirus software and back up your computer files on a regular basis. Don’t use public unsecured “hotspots.”
- Use caution when posting personal information on Facebook and other social networking sites. Great tips at www.idtheftcenter.org.
- If you are a person with a disability and have been a victim of a crime, let response personnel know so they can best assist you.

**UH Mānoa Contacts:**

- Campus Security and Emergency Management 956-6911
- Security Escort Service 956-SAFE

**Other Campus Resources:**

- Women’s Center 956-8059  
  www.hawaii.edu/womenscenter
- ID Theft  www.hawaii.edu/idalert
- UH IT Safety Guide  
- Kukua Program (for students with disabilities) 956-7511  
  www.hawaii.edu/kukua
- Commuter Services (for shuttle schedules)  
  www.manoa.hawaii.edu/commuter

**Other Community Resources:**

- Honolulu Police Department / Fire / Ambulance 911
- ID Theft Resource Center  
  www.idtheftcenter.org