

Process Committee

Summary Points of Meeting

October 24, 2008

Hawai'i Hall Room 309

8:00 am – 9:30 am

Attendees: Alan Teramura, Brian Taylor, Mary Tiles, Ashley Maynard, Gregg Geary, Ming-Bao Yue, Walt Niemczura, Jaime Sohn, Keith Sakuda, and Ann Sakuma.

Guests: Peter Quigley, Tim Merrill

Not in Attendance: Peter Crouch, Christine Sorensen, Klaus Keil

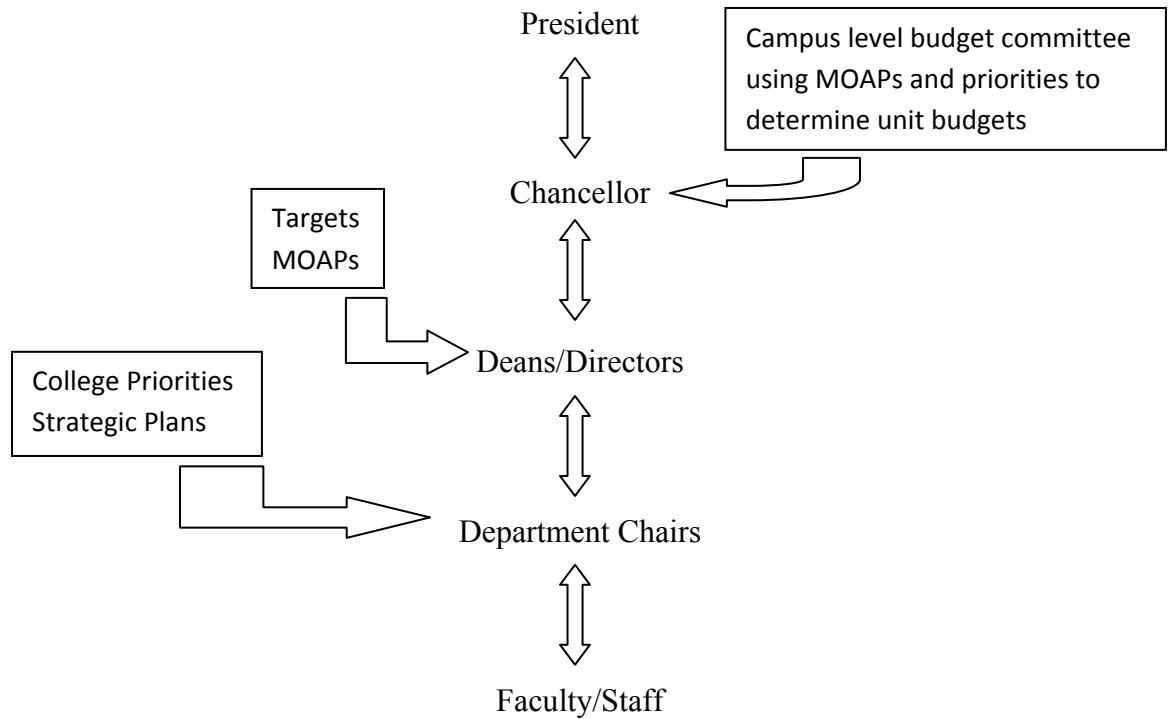
Peter Quigley shared the Academic Planning Process the group of academic Deans have started on and updated the committee on what this group is currently doing and have found. Handout entitled “Institutionalized Annual and Academic Planning” was presented and discussed. Major points included:

- Program Review: after completion, there has been no follow-thru to implementation.
- “Are there ways to understand the University?” The group is currently working to address this question.
- The Institutional Proposal, which is available on the VCAA website, was created for WASC.
- Lack of follow-thru in most cases was found to be due to:
 - Insufficient data to support requests for additional resources.
 - No strategic tie-in. Budget items that come forward need to meet strategic goals.
- Currently, there are numerous strategic documents. Would be helpful to have only one for the campus to focus on. Units will then be able to identify “core” priorities and to make sound decisions on which items to keep and those to drop.
- Key is to have alignment at all levels:
Legislature → BOR → Chancellor → Departments/Units
 - Difficult because assumptions and priorities differ at all levels.
 - The Chancellor’s Office should establish a clear framework before departments work out their plans so efforts are not shelved as they currently are. Identify the campus priorities to direct the disciplines. What are the real interests and areas we can control?
 - Need to identify what deliverables and products are needed at the State and University level.

The committee thanked Peter and Tim for their time and for sharing the information being worked on by the academic Deans.

Comments and discussion points raised after the conclusion of Peter's presentation included:

- Use of Lualima as a mechanism for the committee to share ideas and upload files.
- The Institutional Proposal was created as a WASC instrument and not widely known or shared with the campus community. Research, one of the core missions of UHM, is poorly represented in the report and the strategic vision, mission, and non-academic functions and goals of the University are also absent from its contents.
- Like the Institutional Proposal, there is lack of awareness of critical documents here at UH Mānoa.
- Committee discussed the interaction and communication flow that should be taking place:



Mānoa Overarching Principles (MOAP)

- Overarching principles of the campus need to be established → okay to be tweaked but should remain relatively stable.
 - Mission
 - Strategic Plan: Defining Our Destiny
 - State Needs
- It was noted that there has been progress made on some of the areas outlined in the Strategic Plan but absolutely none on others.
 - The goals that have been met include the establishment of the ACM and Hawaiian Place of Learning.

- The Strategic Plan is not coherent because the goals do not necessarily complement one another. Seems to be special interest driven and random.
- Reflects lack of leadership at the time the plan was established.
- There is no mention of Liberal Arts Education in the Mānoa Strategic Plan, but included in the System level strategies.
- MBAG report recommends an activity-based budget process.
- What are the overarching principles and assumptions? What is the process to get to the MOAPs?
 - There needs to be clear expectations outlined by the Chancellor to the D/Ds. Important for the D/Ds to be held accountable in meeting the expectations.
 - The Chancellor needs to communicate the MOAPs on an annual basis. Vision of Chancellor for the campus needs to be articulated to the staff.
 - There needs to be accountability and clarity and not necessarily agreement of MOAPs and priorities.
 - Process has to be a feedback loop.