

Process Committee

Summary Points of Meeting

January 2, 2009

Sinclair Library Room 110

8:00 am – 9:30 am

Attendees: Alan Teramura, Mary Tiles, Christine Sorensen, Gregg Geary, Keith Sakuda, Ashley Maynard, Peter Crouch, Walt Niemczura, Ann Sakuma

Not in Attendance: Brian Taylor, Klaus Keil, Jaime Sohn, Ming-Bao Yue

Programs will complete rubrics (score range 0-700) and results will become public along with other campus units for transparency. The ranking of programs by Deans/Directors, changes proposed by VCs, and information throughout the process will also be made public for transparency. Changes made along the way will need to be justified. In theory, there should be no surprises throughout the transparent process. Recommend that process be completed prior to graduation, around end of April.

How will the feedback be collected and handled? Comments will need to be limited to a set format. Feedback and Comments link currently up on the Process Committee website for review. Ann will update intro and questions on feedback link.

Draft should also be sent to CAB and MET for feedback after VCs' and Chancellor's review.

Recommend to include "timeliness" and "communication" to the Administration prioritization (page 32). Are there strategies to make processes more efficient? Do they have data to evaluate efficiencies?

Proper support from top management is necessary for this process to work. Publish updated "Draft Principles, Prerequisites, Criteria and Instructions for a UHM Prioritization Process and a Review of the UHM Strategic Plan" on website.

- Chris to finalize draft.
- Alan to send to VCs and Chancellor for their review and further action.
- Ann to set-up meeting with Chancellor at earliest possible date.

Can UH Mānoa handle more students to increase revenue streams? Results of the prioritization process will raise and address key questions, such as this, for the next group (Budget Workgroup) to review and tackle. Student numbers and understanding the facilities infrastructure and other factors with implications will need to be addressed.

UH System Strategic Outcomes and Performance Measures 2008-2015 covers five (5) measures:

<http://www.hawaii.edu/ovppp/uhplan/SOPM.pdf>