Sorry folks, I made a mistake. We will need to keep the following org charts to reflect the change in the Total General Fund FTE for the unit:

- College of Natural Sciences Chart I → page 39 (current) and page 103 (proposed)
- College of Social Sciences Chart 1 → page 64 (current) and page 107 (proposed)
- JABSOM Chart I → page 83 (current) and page 109 (proposed)

Please ensure OVCRGE’s total is also updated based upon the proposed changes.

Thank you, Ann -

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Hi Michelle – In response to the proposed reorganization for PBRC, please make the following changes:

1) The org charts for the following are not affected by this reorg and thus, please delete from this proposal:
   a) College of Natural Sciences Chart I → page 39 (current) and page 103 (proposed)
   b) College of Natural Sciences, Department of Botany Chart III-B → page 42 and 43
   c) College of Natural Sciences, Biology Program Chart III-A → page 48 and 49
   d) College of Natural Sciences, Department of Information and Computer Sciences Chart III-D → page 50-52
   e) College of Natural Sciences, Marine Option Program Chart III-I → page 53 and 54
   f) College of Natural Sciences, Department of Mathematics Chart III-E → page 55 and 56
   g) College of Natural Sciences, Department of Microbiology Chart III-F → page 57 and 58
   h) College of Natural Sciences, Department of Physics and Astronomy Chart III-G → page 59-61
   i) College of Social Sciences (org charts and functional statements) Chart I, II, II-a, III-a, III-b, III-c, III-e, III-f, III-h, III-I, III-j, III-k, III-l → page 64-74 and 76-82 (current) and page 107 (proposed)
   j) School of Medicine Chart I, II, V → pages 83, 91, 94 (current) and page 109 (proposed)

2) Insert signature line for Chancellor’s approval on the following “Proposed” documents:
   a) OVCRGE functional statement (page 102)
   b) College of Natural Sciences – Office of the Dean Chart II (page 104)
   c) College of Natural Sciences – Department of Chemistry Chart III-C (page 105)
   d) College of Natural Sciences – Department of Zoology Chart III-H (page 106)
   e) College of Social Sciences – Department of Psychology Chart III-g (page 108)
   f) School of Medicine – Office of Public Health Studies Chart III (page 110)
      - The count for Instructional Positions should be 17.00 (not 16.00) due to transfer of 1.00 FTE (#86186) to this unit
   g) School of Medicine – Allied and Basic Sciences Departments Chart IV (page 111)
   h) Lyon Arboretum (page 112)
      - There is duplicate entry for the transfer of #86170 to this unit. Please delete one (1) and correct the total G-fund position count to 20.00 (not 21.00)
NOTE: The functional statements for the above units are missing. If there are no changes, include copy and clearly label “No Change” at top and attach to proposed org charts.

3) WRRC Functional Statement (page 114) → Since there are no changes, clearly label “No Change” at the top

4) Administrative Officer, PBC, #80198
   This position oversees four (4) staff under the current PBRC org chart. However, under the proposed, it no longer supervises any employees. Please check PD.

5) Assistant Specialist, S-3, #82920
   This position is reflected in both the BJ/BT table (page 117) and on the proposed org chart for WRRC Chart XI (page 113) but cannot be found on the current org chart for PBRC Chart VII (page 33).

6) Research Associate, PBB, #78788
   This position is reflected on the proposed org chart for WRRC Chart XI (page 113) but is missing from the BJ/BT table (page 117). Please include.

7) Positions #86180 and #82659 are half-time employees (0.50 FTE) at PBRC but are reflected as full-time employees in Psychology (page 108) and Cell & Molecular Biology (page 111)

Please let me know if there are any questions on the above.

Thank you, Ann (x65658)

From: Ann N.A. Sakuma
Sent: Friday, March 05, 2010 5:53 PM
To: Peggy Hong; 'Bob Nagao'
Cc: 'David Ross'; Gary K. Ostrander; Michelle Isa; 'dunlap@pbrc.hawaii.edu'
Subject: Internal Review: Pacific Biosciences Research Center (PBRC) Reorganization

To: Mānoa HR, Mānoa Budget, and OVCAFO
Copy: OVCERGE – Gary Ostrander, Michelle Isa
PBRC – Marilyn Dunlap

The reorganization proposal for the Pacific Biosciences Research Center (PBRC) was received and has been posted on the Organizational Charts website: http://www.manoa.hawaii.edu/ovcafo/neworg_charts/index.html

Please review and submit comments to Michelle Isa (via e-mail or memo form) no later than Monday, April 5, 2010 for any updates and corrections. Please copy me on your comments for posting on the above website.

Thank you,
Ann N.A. Sakuma
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University of Hawaii at Manoa
Hawaii Hall 307
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