

## **Campus Facilities Planning Board (CFPB)**

Summary Points of Meeting

June 6, 2014

Hawai'i Hall 309

12:00 Noon – 2:00 pm

Attendees: Steve Meder, Kathy Cutshaw, Francisco Hernandez, Reed Dasenbrock, Tom Apple, Gabe Sachter-Smith, Brian Taylor, Peter Crouch, Cheri Vasek, Tom Katsuyoshi, William Ditto.

Guest: Kevin Griffin

### **1. Approve May 2014 Recap**

- Approved

### **2. Methods for Planning and Supporting Research Space (S. Meder, K. Griffin) – See separate PowerPoint link**

- Will move forward with efforts, including policy/guidelines, in the new academic year to support facilities for active researchers by identifying researchers in various areas and understanding how space is used. Will be reviewing the 7<sup>th</sup> floor of Biomed as a case study to evaluate non-funded research space. This information will enable metric-based decisions to be made.
- Research Space: guidelines and utilization metrics will be established, data collected from Biomed 7<sup>th</sup> floor will be used for review. Square footage and space standards in labs will also be established. Information dated 1982 was located on space type occupied by departments divided by student hours, information on what constitutes a research lab, and CEFPI standard for research/non-class laboratories.
- 7<sup>th</sup> Floor Biomed Case Study: occupants include JABSOM, Academic Affairs, and OVCR. Analysis includes the activity level of each occupant on the floor and the productivity of the lab per sqft. This type of information is vital in the decision making process. Where \$/NASF is “0” will indicate whether the space should be moved from non-productive areas (zero productivity and/or research funding) to areas in need of more space due to expanded research.
- Aside from the above formula (\$/NASF) for productivity, other measures, such as scholarship and instruction, should be used to make sound decisions.
- It has been found that staff who are deceased or no longer active is occupying space in buildings. Information will be shared with Deans to enable clean-up of these spaces occupied by their staff.
- One Central Repository: Space information/utilization data will continue to be refined and made available in a central repository for Deans and UHM Administration to access for decision making purposes.

### **3. Supplemental Budget Award Overview (K. Cutshaw, S. Meder)**

- Specific Projects:
  - Daniel K. Inouye (DKI) Center is a UH Mānoa project.

- Holmes Hall (Renovation and Expansion): Current building is 120K sqft. \$2M for planning and design from supplemental budget. Intent was to expand square footage of project. Renovation costs were much more than estimated so the expansion of 20K sqft to put dry classroom labs in the courtyard area is under consideration. Building has \$20M in deferred maintenance. Larger decision on the outcomes needs to be declared and agreed upon.
  - The Planning Office will follow-up with Peter Crouch on how best to scope this project: to discuss how the new needs of this building fits into the planned project + funding plan + finding surge space.

#### **4. Ongoing Projects**

- Snyder Hall: The BSL3 lab and air handling system taken out from the project plan - design redone; connection and elevator between Edmondson and Snyder is currently being completed; funding and utilization issues are being worked out. Last year's funding appropriation includes \$10M in GO bonds and \$20M in revenue bonds. These funds will lapse in three (3) years. The initial cost of the project was \$38M. The revised cost to be determined.
  - Will re-group to discuss this project once the top floor of Snyder is confirmed.
- Klum Gym: \$4M received last year as part of proviso. Estimated project cost is \$7-\$8M. Not yet fully funded. This project could be a model building for the university due to its simplicity and low energy use.
- Ching Field: Press box will not have any build-outs. Project has been completed according to plan.

#### **5. Upcoming Biennium Request, 10-Year Plan, Established Priorities (S. Meder, K. Cutshaw)**

- Surge and System Spaces
  - Off Campus
  - Fisheries – No new updates.
- Specific Projects
  - Modernizing Campus Electrical Grid: Sub-metering project - 64 completed in 1<sup>st</sup> phase, currently in 2<sup>nd</sup> phase of project, 3 phases total. Phase 2 is in early stages. Electrical master plan to be done. Electrical use is currently \$39M/yr. Working to upgrade approach to the sub-metering project to be read remotely.
    - Goal is to complete the sub-metering project by June 30, 2015 to be able to tell how much electricity is being used by each building on this campus. There is a device available for approximately \$160 each to attach onto buildings to remotely obtain info. Steve will look into this and similar devices to see what would be best for the university.
  - Kuykendall
  - Classroom Building
  - Lofted Space in Cancer Center
  - Lofted Space in Ching Field
  - Repair, Renew, and CIP for Office of Planning & Facilities Bldg: Current space is in violation of building code(s) and requires new expanded home.

**6. Other Topics**

- OVCS (F. Hernandez):
  - Increasing student enrollment will provide the university with greater returns. OVCS is in preliminary discussions to create an area for welcoming prospective students and parents onto this campus. The proposed site is the QLC space currently being occupied by Advising and College of Arts & Sciences. Once the space is vacated, recruiters and admissions will be able to develop the space for this purpose.
  - Housing Opportunity: Francisco and Mike Kaptik will be touring the YMCA across University Avenue which will be going up for sale. Will provide an update to CFPB at their August 2014 meeting.
  - The Admissions Office has gone paperless. There is no longer a physical file for each student and have gained additional space as a result. The Financial Aid Office will be going paperless next. Recommend expanding paperless initiative to gain space.
- The committee recommends presenting a timeline of completed projects to the Board.

Next Meeting – Wednesday, June 25, 2014 at 12 Noon in Hawai'i Hall 309

- Review biennium budget to submit recommendation to Chancellor.