

Campus Facilities Planning Board (CFPB)

Summary Points of Meeting

May 15, 2013 Semi-monthly Meeting

Hawai'i Hall 309

12:00 Noon – 2:00 pm

Attendees: Steve Meder, Kathy Cutshaw, Tom Katsuyoshi, Vassilis Syrmos, Reed Dasenbrock, Francisco Hernandez, Brian Taylor, and Ann Sakuma

1. Approve May 2, 2013 Recap

- Committee approved the meeting recap of May 2, 2013.

2. Budget/Project Planning and Prioritization (S. Meder, K. Cutshaw)

- Committee reviewed information on physical plant needs of the UH Mānoa campus.
- The Facilities Renewal Resource Model (FRRM) will gather info on each building (year built, list of sub-systems in building, etc.) and calculate the life cycle and renewal date of sub-systems.
- The Facilities Condition Index (FCI) is one of multiple factors which can be used to evaluate whether a building should be renovated or tore down.
 - In 2010-2011, ISES Corporation conducted a Facility Condition Analysis (FCA) on 59 UH Mānoa buildings.
http://www.manoa.hawaii.edu/facilities/MiscDocs/status%20reports/FCA_Executive_Summary_January_2011.pdf
 - The FCA data needs to be cross analyzed with the importance of the building to the academic and research needs and goals of the campus.
- Understand the needs and goals of Deans and Directors, including future expansion plans, to fit into the budget/project planning mix.
- Identify core buildings and target to complete deferred-maintenance and renovation work, including landscaping, by zone or clusters to move projects forward with a “whole” building approach.
- Programmatic needs will be taken into account when evaluating best use of space in a building with the aim of clustering programmatic requirements whenever possible. There may be times when programmatic priorities and demands will drive renovations.
- Proposal: Earmark an annual amount to address structural issues inside of buildings, such as fixing classrooms and laboratories. This will provide a stable funding stream to meet a portion of our functional academic and research needs:
 - \$1M/year from CRDM for classroom renovation fund,
 - Furniture costs will be supplemented by OVCAA,
 - \$1M/year from CRDM for research/laboratory renovation fund, and
 - Dean’s funds as another source to move projects forward.

Empower a group comprised of key units including SOEST, Facilities & Grounds, OVCAA, and OVCR, to identify and target classrooms and research areas for improvement over the next few years, beginning 2014. This decision-making structure will provide Deans and Directors a venue to communicate their intentions regarding faculty hires so appropriate space can be identified prior to new employee’s arrival.

RCUH Revolving Fund: Funds and two (2) FMO positions have been allocated to manage research related work, irrespective of fund source, with the ability to complete jobs in a timely manner by contracting out, if necessary. One (1) of the two (2) will be the point-of-contact for FMO to ensure the funds allocated is efficiently used to successfully meet the goals and plans of improving classrooms and research facilities. Ann will work with Tom K. on the Position Descriptions.

CONCLUSION: Committee supports the above proposal and agrees to allocate \$2M/year from CRDM to move this initiative forward. Reed will sketch out a decision-making structure, including members of the committee.

3. Other Updates: (S. Meder)

- CRDM funding should be finalized this summer. Committee agrees to meet bi-monthly to review and prioritize projects. Steve will sort and identify how the clusters of building projects may work.
- Committee agrees to invite Athletics to join the CFPB to share the campus planning process and ensure projects and plans fit into UH Mānoa's long-term campus vision.
- Upcoming CFPB Meetings:
 - June 7 (Friday)
 - June 17 (Monday)