

## **Campus Facilities Planning Board (CFPB)**

Summary Points of Meeting

May 7, 2009

Physical Plant Building, Conference Room 1

10:00 am – 12:30 pm

Attendees: David Hafner, Eric Crispin, Kathy Cutshaw, Reed Dasenbrock, Peter Crouch, Clark Llewellyn, Tom Katsuyoshi, Brian Minaai, Ronald Lau, Blake Araki, Dennis Kamite, Jennifer Chow, Ann Sakuma

Not in Attendance: Gary Ostrander

### Board Membership:

The Chancellor will be appointing two (2) faculty members and one (1) student member to the CFPB. The Board will be appointing two (2) members to be part of the committee. Nominations brought forth include Gordon Grau of Sea Grant College Program and Brian Minaai of the Office of Capital Improvements. Additional nominations are being accepted. The nominations will be reviewed and a decision made at the next CFPB meeting in two (2) weeks.

**Task: Ann to create listserv and website for CFPB. All VCs should be part of this committee and thus, Ann to include Francisco Hernandez.**

### Overall intent and process:

- Objective is to have an excellent campus
- Streamline space allocation process
- Effectively manage the six (6) million square feet of campus space by establishing procedures that meet the priorities of the Mānoa campus
- Ensure that review of project proposals take into consideration the impacts to campus landscaping, buildings, etc.
- Identify units that need to be physically on-campus versus those able to function off-campus

### CFPB Binder:

“Odd” project proposals for Board review and recommendations

- Projects are tied to space and funding request
- Need to evaluate whether the projects “fit” on this campus
- If viable and “fit” is good, what process does the Board take in determining best location?
- What would the selection criteria be to select the most appropriate project proposal for a site if more than one (1) request for a location?

- Important for public areas and spaces to undergo design review for continuity
- Brian will filter system projects affecting Mānoa for Board comment

A. Biomed Cage Wash Facility

- UH Mānoa needs a cage wash facility
- Currently on the 2<sup>nd</sup> floor of Biomed Building. Ground floor location is most ideal due to required daily washing.
- Can the current site swap with unit(s) on the ground floor of the Biomed Building?
- Can cage wash facilities be consolidated on campus?
- Upgrade existing 2<sup>nd</sup> floor space

**Recommendation: Look into utilizing 1<sup>st</sup> floor A Court if still available and other alternative ground floor space. If none, upgrade existing 2<sup>nd</sup> floor site at Biomed.**

B. Institute for Astronomy (IfA) Building H

- Is this a priority under Campus Renewal and Deferred Maintenance (CRDM) requests received?
- Are there other uses for this site and money?

**Recommendation: Defer this issue and focus on meeting health and safety CRDM requests first.**

C. Institute for Biogenesis Research (IBR) Facility

- Funds secured for this project proposal
- The current Biomed construction is experiencing delays due to the asbestos issue in the towers.
- What would the research impact be if this proposal is delayed one (1) year because of the CMORE construction next door?
- How will the movement of JABSOM personnel be affected?

**Recommendation: Check with Gary regarding the impact of the project proposal if postponed for one (1) year.**

D. Nursing Science Center Facility

- Original proposal was to fill Biomed courtyard. Access to equipment and mechanical problems were issues at the Biomed site.
- Not enough space at Webster and thus, looking for a larger space (requesting 12,000 sq ft). Renovate Webster?
- Need to also consider aesthetics/use/feel of space in the overall scheme of campus planning

- NIH grant money targeted for the construction of building/space (new facility or addition to a building). Deadline to submit proposal to NIH is June 17, 2009. Need letter of commitment of a location.
- Leasing option (Gold Bond building) not feasible under this grant
- Basement of Gartley Hall? Food Science and Technology building? Spalding? Snyder 5?

**Recommendation: Renovate Webster Hall with replacement space to be made available. Thus, give green light to obtain NIH grant. Board will issue a letter of support. LRDP and landscape issues will need to be addressed.**

E. IfA Hale Pohaku Reroofing

- \$300K project: alpine grade metal roofing due to cold environment
- To be partially funded by FEMA (75%)
- The Management Association fees will be sought to cover the balance 25%

**Recommendation: Proceed with project.**

F. Music Classroom 9

- This is a general purpose classroom
- Due to workload issue, delay project to begin Fall 2009 rather than Summer.
- Need to check whether project can be postponed to Fall due to commitments already made for repairs during the summer, given the class schedules already set for Fall 2009
- In future, this type of proposal will likely not be included for Board review.

**Recommendation: Proceed with project in Fall 2009.**

G. Novotny Human Nutrition Research Program

- Grant ending soon. Thus, looking for space on campus.
- Multiple requests for Snyder 5 space
- What about the Gold Bond building under lease arrangement? Approximately \$135/sqft. Need to check whether sponsor will allow funds to be used for leased space.
- All upgrades to be FMO's responsibility

**Recommendation: Do not proceed unless other funds can be secured to cover all costs including construction and project management.**

H. Signage (street signs, building signs, directional signs, etc.) and uniform design standards are needed for cohesiveness across campus.

**Task: Eric to work with Clark to review what was previously done by students and other campus groups. Design funds to cover expenses.**

- I. Campus Heritage Report: for information and review
- Quantifies and qualifies physical assets on campus

Task: Ann to post on website.

Others:

- For future project reviews, have proposers present their projects to the Board for discussion and constructive decision making. Questions can be answered on the spot.
- Facilities working to create a recharge system for energy usage by units.
- The current Long Range Development Plan (LRDP) focuses on making the Mānoa campus more pedestrian friendly. Future plans include working with the respective campus and state organizations to give the LRDP with the Campus Heritage Report and other historic preservation documents.
- Design/Sustainability Advisory Panel to be established thru Eric's office.
- Building and grading permit application due immediately for CMORE. Deadline to include CMORE update into LRDP is September 2009.
- Reviewed budget status of CRDM (Tab P)
  - There has been an increase in number of bid protests
  - General contract normally decides the appropriate sub-contractor license
- Reviewed backlog and CRDM costs (Tab Q)
  - Figures are projected cost. Actual will be more.
  - Reports on the capital improvement projects can be found on the CIP website <http://www.hawaii.edu/oci/main.html>
- Reviewed CRDM allocation plan (Tab R)
  - Recommendation on how funds should be spent
  - To help eliminate the backlog, recommend to go with the program management approach of assigning multiple projects to a contractor.
- Three (3) main priorities of Facilities Management:
  - Health and safety
  - Reroofing
  - Energy usage
- Board agrees to shift construction funds into design to gear-up for upcoming projects. Target to have design confirmed by January 2010.

Homework:

- Review tabs Q and R in binder and recommend how the funds should be used. What parameters are necessary?
- What are we going to be using this year's funds for (\$107M)? Early July is deadline for allotment request. CIP meeting set for May 27<sup>th</sup>.

- How do we sort and prioritize project requests received?

Task: David to compose a draft for Board review.

**Next Meeting: Thursday, May 21, 2009 in Hawai'i Hall 309 at 8:00 am.**