

Campus Facilities Planning Board (CFPB)

Summary Points of Meeting

May 2, 2013

Hawai'i Hall 309

12:00 Noon – 2:00 pm

Attendees: Steve Meder, Kathy Cutshaw, Reed Dasenbrock, Tom Katsuyoshi, Vassilis Syrmos, Spencer Leineweber, Brian Taylor, Lori Ideta, Clark Llewellyn, Peter Crouch, and Ann Sakuma
Guests: Eddie Robles, Student Life and Development

1. Approve April 2013 Recap

- Committee approved the meeting recap of April 2013.

2. Drainage Master Plan Update (S. Meder)

- Plan was submitted to the City and County of Honolulu prior to March 15, 2013 and was returned with one (1) area for review, the water line coming across Mid-Pacific Institute onto the UH Mānoa campus. Steve will be meeting with the City to address this point.
- George Atta (Department of Planning & Permitting) will be assisting with solutions to the watershed issue. The box drain issue above CTAHR will also be reviewed and made a priority on the supplemental budget to move project forward.

3. University Avenue Parking Update (S. Meder)

- Steve met with SSFM, Council Member Ann Kobayashi, and Mayor Kirk Caldwell regarding no parking along University Avenue near Shidler College of Business during morning rush hour for smoother flow into campus via Maile Way. The group will review the matter and look into a variety of constraints to ease traffic.
- The City is looking for other locations to replace the current bus terminus at the Architecture Building.

4. IT Center Building and Server Co-Locations Update (K. Cutshaw)

- Kathy has contacted Lassner regarding this issue but has not yet received a response. Update will be provided at the next meeting.

5. Andrews Amphitheatre Update (T. Katsuyoshi / L. Ideta)

- Facilities Management has passed the information on Andrews Amphitheatre to OVCS to review whether the option of Campus Center managing Andrews is viable one.
- Both sides plan to meet during the summer to discuss and address issues, including ADA compliance.

6. Key Cards (T. Katsuyoshi / L. Ideta) – Eddie Robles (contact person)

- Campus Center and Student Housing is in discussion with Blackboard on a smart card, targeted for implementation in Fall 2014 for freshmen and incoming faculty and staff.
- The MIFARE is a contactless smart card – an open source standard for card technology.
- The new ID card will have multiple possibilities down the road and will be able to integrate with other systems to enable a one card system for the campus.
- No decisions have yet been made. Currently working with Facilities to address possible

issues and to ensure smooth transition.

- Facilities support a smart card key system in the long run for the campus over the current ASSA keys since cards can be deactivate should they be lost.
- The new Recreation Center will have readers, the Campus Center will be tested out, and Student Housing is yet to be determined.
- Student Development is buying into the services – options available will depend on what is desired, including facial recognition to enter buildings.

Conclusion: The Committee endorses a group (Campus Services, Facilities, OVCS, Mānoa HR, etc.) be formed to address a phased approach to moving the campus to a multi-application, secure smart card system and to build into the budget as a priority on the CRDM.

- **Identify command center: unit responsible for monitoring the cards.**
- **Establish clear check-out procedures to ensure passwords and cards are deactivated before the final PNF can be issued.**
- **Identify the costs involved (readers, hardware, etc.).**

7. Budget / Legislature Status (K. Cutshaw / V. Syrmos)

- The budget bill signed included a cut of \$7M and a sweep of 100 vacant counts for the University of Hawai'i → \$4M from Community Colleges.
- Many provisos were passed, including the requirement of the President to redistribute funds based upon enrollment figures and the campus' ability to generate revenue.
- A&Es and construction projects are now overseen by DAGS – the University President no longer has authority per bill passed, no expiration date.
- The bill proposing the taxing of special funds died.
- Capital Improvement Projects:
 - Coconut Island funded - a dedicated PM will need to be hired to move this priority project forward.
 - Law School received GO and Revenue bonds (50/50) for their project.
 - \$4.1M for Student Housing
 - Snyder Hall also got funded.
- Health and Safety:
 - \$28M first year + \$29M second year (UH Mānoa normally receives 75%)
- \$50M in year one will be funded for CRDM:
 - Proviso – \$4.5M to redo Klum Gym + \$500K to redo Ching Field turf/tracks + 4.5% taken off the top for Athletics.

8. Senator Inouye Congressional Papers Update (V. Syrmos)

- Awaiting funding confirmation from President and Chancellor for A&E selection.
- Letter of intent for gift from Hawai'i Community Foundation is in works → \$1M for archiving + \$1M for participation in A&E.
- Space in Hamilton Library has been identified to store the documents currently housed in Jefferson Hall and the congressional papers arriving from Washington D.C in August-September 2013.
- The papers will be kept at Hamilton Library for storing and processing [at least three (3) years] until a permanent facility is completed.

9. Upcoming Planning for Budget and Project Priorities (S. Meder / K. Cutshaw)

- CRDM: Prioritize funding received this year. The CFPB will check and monitor progress to ensure completion of priority projects. Facilities will send out the CRDM list to the committee for review and discussion at next meeting, to devise a plan and to publicize progress.
- \$700K was allocated to fix classrooms. Bids came in cheaper → 22 classrooms were refurbished at a cost of \$600K. Seeking multi-year commitment to fix approximately 25 classrooms a year, including auditoriums, with CRDM funds. Opportunity to include appropriate technology for classrooms.
- In the current CRDM, there are three (3) auditorium renovations planned for summer 2013 and three (3) for summer 2014.
- Supplemental Budget request due in July 2013:
 - Two (2) projects to be included → Infrastructure for Ewa-side of campus + CTAHR box drainage.
 - Facilities Management will identify health and safety projects for the Supplemental, including the upgrade of emergency call boxes around campus.
 - Securing building entryways is a priority item to be addressed immediately with plans to cover rest of the campus as future funding is received
- The Facilities Condition Report needs to jive with projected figures, including the planned number of new faculty to join UH Mānoa.

10. Other Topics

- The move of Dental Hygiene in 2015 and the effect it will have on budget allocation will need to be discussed.
- Next meeting will be scheduled for May 15, 2013 at 12 Noon. Facilities Management will provide the CRDM list to the committee for discussion at meeting.