

Campus Facilities Planning Board (CFPB)

Summary Points of Meeting

April 12, 2013

Hawai'i Hall 309

12:00 Noon – 2:00 pm

Attendees: Steve Meder, Kathy Cutshaw, Tom Katsuyoshi, Vassilis Syrmos, Spencer Leineweber, Cheri Vasek, Francisco Hernandez, and Ann Sakuma

Guests: Denise Konan for Library Services

1. Approve March 2013 Recap

- Committee approved the meeting recap of March 2013.

2. Senator Inouye and Other Congressional Papers UH Archive (D. Konan)

- Since the passing of Senator Daniel Inouye in December 2012, Denise has been in discussions with Mrs. Irene Hirano and working with Library staff on housing the Senator's congressional papers at UH Mānoa. The Chancellor supports this initiative, an important opportunity to celebrate the Senator's legacy.
- Collaboration with the Library of Congress will be sought to properly archive and have the congressional papers accessible to both the domestic and international community.
- Congress will cover the expense for only one (1) shipment of Inouye's congressional papers to a single address. Location needs to be ready to receive the estimated 900+ boxes by July 2013.
- A viable option to receive the papers is the 6K square feet space in Sinclair Library basement which was recently renovated and is air conditioned.
- It is estimated to take three (3) years to process the papers once received.
- Long-term vision and ideas: The papers will become part of the Inouye Institute, an interactive facility that provides an oral history of the Senator, lecture halls, exhibition area, etc. A viable location may be the Henke Hall site which sits near the Hamilton Library and is near McCarthy Mall, a fitting place for an unassuming and gracious structure in-line with the late Senator. Once funding is secured, it is estimated to take approximately 12-18 months for design and start of construction.
- Further discussion to take place regarding the permanent housing of the papers from Hawai'i's congressional delegation currently in rented space in Jefferson Hall, East-West Center. Library Services is interested in having Hamilton Library take an active role in this initiative.

CONCLUSION: Committee agrees and supports this initiative. Steve will review the quality of the space in Sinclair Library basement and work with Denise to ensure the volume of the shipment expected in July 2013 can be accommodated. Vassilis will present and vet the long term proposal for the Inouye Institute at the next CFPB meeting.

3. Andrews Amphitheatre (S. Meder)

- Facilities and Grounds currently manages the Andrews Amphitheatre and highlighted the following:

- The Diamond Head mauka gate is opened daily for access during normal business hours when there are no activities planned.
- The main facility is ADA compliant and power has been installed to the structure.
- Restrooms are not ADA accessible.
- Students are seeking greater utilization of the Amphitheatre and are proposing the Campus Center take over the management of the facility.
- OVCS requests for a facilities needs assessment of Andrews Amphitheatre to decipher whether it would be affordable to use and manage, to better understand the types of renovations needed to ensure safety and security.

CONCLUSION: Tom K. (Facilities) will provide Francisco (OVCS) with the necessary documents on Andrews for their review. Francisco will provide an update to the committee at the next CFPB.

4. Construction Project Updates (S. Meder, T. Katsuyoshi)

- Status of construction projects on the UH Mānoa campus will be provided by Facilities on a regular basis for the committee's review.
- Committee requests the Project Management list be sorted by project completion percentage for easier reference.
- Update on new ITS building and campus servers:
 - ITS will be housing department servers only in Keller Hall.
 - Departments will be responsible for applicable charges.
 - Once accepted, ITS will be the only party able to access the servers. No 24/7 access by departments.
 - ITS will pass on any costs, including electricity, to the departments should they be incurred.

CONCLUSION: The current arrangement does not meet the original objective of housing department servers in one place for greater energy and space efficiency. Kathy (OVCAFO) will discuss with Lassner (ITS).

5. LMP Implementation Plans (S. Meder, V. Syrmos)

- Moving forward with implementation.
- Sasaki and Associates on board. Going well.

6. Upcoming Budget Expectations (K. Cutshaw, V. Syrmos)

- Summary of CIP analysis: The House has zeroed UHM's budget requests out but still open until the last hour. Vassilis pushing for Snyder Hall project.
- Greater transparency will be needed on projects funded. CFPB to assist with this effort.
- Budgetary cuts for UHM will likely be between \$10.5M and \$4.8M.
- DAGS willing to assist the University on procurement matters.

7. Other Updates: (S. Meder)

- Sustainable Food-Service Products Policy → moving forward
- Lactation Accommodations → being modified