

Campus Facilities Planning Board (CFPB)

Summary Points of Meeting

March 1, 2013

Hawai'i Hall 309

12:00 Noon – 2:00 pm

Attendees: Steve Meder, Kathy Cutshaw, Bruce Liebert for Peter Crouch, Spencer Leineweber, Cheri Vasek, Francisco Hernandez, Tom Katsuyoshi, Brian Taylor, Vassilis Syrmos, Gabe Sachter-Smith, and Ann Sakuma

1. Approve February 2013 Recap

- Committee approved the meeting recap of February 2013.

2. UHM Drainage Master Plan Update (S. Meder)

- March 15 is deadline to submit plan. Sent to Department of Design and Permitting (DDP) on Tuesday (2/26) with 100 year storm plan built-in. Submission in line with LRDP. Plan to have discussions before final version is established.
- In addition to the water that is already on our campus, the drainage plan involves addressing the water that flows onto the campus. For this reason, partnerships with organizations such as the Army Corp of Engineers, to address the watershed level is important and taking place.
- Modifications to the drainage plan will take place as best practices are reviewed and identified going forward, including improvements in plumbing. Opportunity to also develop best practices.
- The Mid-Pacific Institute connection project has been terminated.

3. Landscape Master Plan Implementation Projects Update (S. Meder, V. Syrmos)

- Completed. Implementation projects moving forward in the below five (5) areas. Design done by Sasaki and Associates. Funds have been requested to move forward with construction documents.
 - Legacy Mall
 - Campus Road
 - New Gateway on University and Metcalf near Sinclair Library
 - Improvements to Varney Circle
 - McCarthy Mall
- Relocation of vehicle parking in above areas to half decks behind QLC and Spalding are included in the plans. Bike lanes, increased lighting, street furniture, fountain at Varney, etc. are also part of the improvements scheduled.

4. Lactation Space Policy (S. Meder)

- OVCS groups under Lori Ideta assisted with the draft of the policy to provide lactation facilities to both employees and students.
- Seeking CFPB approval of the concept to include provisions for lactation facilities in all new buildings and renovations of current buildings.

- Unions will need to be consulted on this policy. Steve will seek advice from Tammy Kuniyoshi in Mānoa HR and Deb Ishii at System HR.
- Spatial criteria need to be more detailed.
- Faculty and staff are covered by federal law. Will include students into UHM policy.
- Also looking at gender neutral bathroom policy to be reviewed next month.

CONCLUSION: Committee recommends policy be worded so appropriate space can be “scheduled” and not have to be “dedicated” for greater flexibility on use of campus space. Identify “shared space” to meet the needs of employees and “dedicated space” for students in key areas, such as the Campus Center, libraries, and QLC. Committee felt current policy draft needs more thought and discussion to capture the needs of the campus.

5. Use of Andrews Amphitheater (K. Cutshaw, F. Hernandez)

- Seeking higher utilization of the amphitheater which is currently not ADA compliant, has no bathrooms, and is usually locked.
- Propose moving control and management of Andrews Amphitheater from Facilities & Grounds to Campus Center. Campus Center is operated by the Campus Center Board. This will empower students to use the facility for programming.
- A review was conducted on ways to make the facility more useable. An elevator will be installed and power to the facility increased.

CONCLUSION: The Committee feels the amphitheater should remain an open space for the general campus and proposes routine access be offered outside of scheduled special events, such as holding classes or allowing lunch to be eaten there at no cost. Develop and maintain as green space for the campus.

6. Departmental Server Co-Locations in New IT Center and Keller (S. Meder)

- According to Lassner, the number of servers on campus is currently unknown. Not all servers will be moving to the new IT Center.
- This is an opportunity to get most servers on campus to be co-located to Keller and IT Center. A fee will be attached to the move but will be lower than current expense.
- OVCS received estimated cost of \$29K set up cost + \$21K/yr for 24/7 maintenance. UH Computing Center Rate Sheet.

7. Planning Process (S. Meder)

- When the appropriate Dean/Director signs off on the Form 5, they are also confirming that necessary space has been secured.
- The allocation of space needs to be part of the process earlier on. Steps need to be built-in to work with the Dean/Director to ensure proper space has been identified prior to approving Form 5.
- Various scenarios include:
 - New faculty member is hired into a department/unit.
 - Proposal for new instrumentation(s) gets funded

- New initiative undertaken by the campus

CONCLUSION: The VCs and Steve will discuss this matter further.

8. Other Topics

- All lights around student housing has been changed to LED to conserve on energy.
- AVC of Facilities Update:
 - This position has been vacant since July 2012.
 - Started recruitment and finalized shortlist. Search was cancelled.
 - A new proposal was submitted by F&G to work closely with planning.
 - Steve Meder will serve in leadership role to oversee planning and facilities in the interim while a reorganization of the unit takes place.