Campus Facilities Planning Board (CFPB)
Summary Points of Meeting
February 6, 2015
Hawai‘i Hall 309
12:00 Noon – 2:00 pm

Attendees: Steve Meder, Reed Dasenbrock, Brian Taylor, Peter Crouch, Kathy Cutshaw, William Ditto, Newton Parks, Hugh McKenzie, Cheri Vasek
Guests: Mike Kaptik, Lori Ideta

1. Review and Approve January 9, 2015 Meeting Recap
   - Postponed to next meeting.

2. Housing Plan Presentation (M. Kaptik, Lori Ideta)
   - Recapped what was discussed in September 2014.
   - Feedback received from students, faculty, and staff via charrette process and surveys.
   - Potential sites narrowed to 3 (from original 7).
   - Emphasis on campus neighborhoods with retail and food service functionalities in combination with housing.
   - Sequencing of construction processes, to maintain bed capacities during construction.
   - Moving residences out of floodway areas.
   - Addressing anticipated bed needs over time, and re-distributing housing types to better align with campus needs and peer institution practice.
   - Informational power point presentation will be edited and then distributed.

3. Atherton Property Purchase (K. Cutshaw, S. Meder)
   - Student Housing, Outreach College, and UH Foundation are interested in the site.
   - Brief review of situation to date.
   - Appreciation expressed that Housing has kept CFPB informed throughout.

4. CTAHR Magoon Site (K. Cutshaw, S. Meder)
   - CFPB is the body to review physical plant projects and planning
   - Discussion of history of the process relative to the legislature and BOR.
   - K Cutshaw & S Meder recommended an advisory statement relative to the project.
   - Recommend that Maria be invited to March CFPB meeting to present about this project. This topic would need to be shifted from March BOR mtg to April BOR mtg.
   - Arrangements to put this in place: SM, RD, KC will help facilitate.

5. Composition of CFPB
   - Original membership was framed loosely.
   - Information and suggestions for expanded membership will be presented for discussion at the March meeting.
6. **iLab (B. Ditto)**
   - Peter Crouch has compiled information and will distribute draft to Committee.
   - Many unknowns were noted: budget, time frame.
   - There will be a meeting later on Feb. 6 afternoon to identify the scope: consultants, contractors and time line.
   - A report back to the group will happen at March’s CFPB meeting.

7. **Biomed Building Space Allocations (K. Griffin, B. Taylor, S. Meder)**
   - Planning Office is seeking surge space for Biomed occupants.
   - Under-utilized space has been identified.
   - Reminder that efficiency of building use is related to external grant funding measures.
   - Procedures discussed: determine the organizational owner of each under-utilized space. Steve Meder will write a memo to relevant administrative entities, indicating that we propose to repurpose the space. A time window for response / appeal would be part of the memo. Cite the research utilization policy and productivity metrics that are in an existing JABSOM document.
   - The group recommends an orderly but rapid process. Recommendations for reallocation include working with relevant administrators, to address current needs and potential new hires.
   - Framework to establish benchmarks on space utilization productivity will continue.

8. **College of Education Master Planning (S. Meder)**
   - There are several needs: housing, classroom building and new portables.
   - There is a commitment for housing on the site, on the part of the College of Education.
   - It was agreed that faculty housing near the campus is desirable for community cohesion.
   - The low water pressure on the site is an addressable issue.
   - Future accreditation of the College of Ed (and their need for space) is one consideration.
   - For the classroom building, design money is already identified.
   - There are difficult relocation challenges to be addressed in the planning for build-out on the site.
   - Some buildings on the site were deemed condemnable 2 years ago; no DM funds have been allocated to them since that time. They should be demolished.
   - Portables could be brought in to address relocation issues.
   - No action taken at this time.

9. **Other Items**
   - None