Budget Workgroup (BW)
Summary Points of Meeting
February 26, 2010
Hawai‘i Hall Room 309
9:00 am – 10:00 am

Attendees: Kathy Cutshaw, Reed Dasenbrock, Gary Ostrander, Francisco Hernandez, Tom Ramsey, Maenette Benham, David Chin, Alan Teramura, Marla Acosta, Annette Chang, Tom Bingham, David Ross, Joey Nikaido, and Ann Sakuma.

Guest: David Lassner – Graduate/Professional Tuition & Fees Sub-committee

Graduate/Professional Tuition & Fees Sub-committee (David Lassner):

- The group reviewed policies, practices, and exemptions + met with Deans who manage professional programs.
- Found that both differential and professional fees are being used to meet program needs and educational costs.
- Market forces also a factor in establishing tuition and fees.
- The Committee recommends that Deans with professional programs work with their respective VC to calculate the appropriate tuition and fees.
  - Standardization: Recommend UH Mānoa begin a thoughtful process and articulate a policy that allows for differential tuition. The policy should be rational, transparent, and clearly outline the process in which units get back funds in a timely manner to meet their respective goals.
  - Professional fees should be used for instruction.
  - Tuition distribution policy: The computation of the amount to be returned to the units need to be made clear and transparent.
- Fund sources (revenues):
  - Tuition
  - Differential tuition
  - Fees
  - Outreach tuition
  - Summer session
  - Outreach fees
- Under Outreach, how many units get back 100% of the tuition collected?
- There is currently no return to financial aid on differential tuition and outreach.
- Course fees – need to come up with a policy to have these costs covered. There is a fee committee looking into this further.
• Opportunities: Master’s degrees in disciplinary areas and professional master’s programs should be reviewed as possible revenue sources.
• Tuition Exemptions: Graduate Assistants (GAs) – half-time working FTE – currently receive tuition waiver. Recommend to establish a process in which a unit will be able to charge tuition to a grant or similar source of income that allows for such support. It is recommended this issue be carefully reviewed to ensure no negative impact.  
  - Incentives: For units that include tuition costs in grant proposals where allowable, establish a system in which a percentage is returned to the PI after the grant is awarded.
  - Institutional relief: For full time graduate students in non-professional programs – TAs and lab students working toward a degree. Often a big part of quality in a research institution.
  - The model driving graduate selection is the number of GAs needed divided by amount of funds available. The campus needs to be more strategic → pay a larger amount for a smaller pool of higher quality GAs in priority areas.
  - Tuition can be charged on fellowships. Different tax implications for students.
  - Review and evaluate both graduate and PhD education at UH Mānoa.
  - Large numbers of faculty from this and other campuses are taking advantage of the free tuition program offered as an employee benefit. Educating faculty of other campuses is yet another way Mānoa is contributing to the system.

Next steps: In two weeks (March 12), Lassner will finalize their recommendations and provide a report to the committee.

Reed will discuss retirement at the next meeting.

Next Meeting: Friday, March 5, 2010 at 9am in Hawai‘i Hall 309.