UNDERGRADUATE EDUCATION – Org Code: MAUE

Under the leadership of the Vice Chancellor for Academic Affairs, the Office of Undergraduate Education has responsibility for the planning, direction, development, coordination, and management of undergraduate programs of the University of Hawai‘i at Mānoa. It is led by the Assistant Vice Chancellor of Undergraduate Education and has the following responsibilities:

• Manages, reviews, and supports the development of undergraduate programs, courses, and curricula and the implementation of academic policies and goals.
• Proposes and implements institutional improvement through the collection and analysis of data relevant to undergraduate student learning.
• Creates a distinctive freshman year at Mānoa to facilitate students’ transition into university life.
• Insures the consistent application of academic policies and procedures for undergraduates across all colleges and schools, with the assistance of the Academic Procedures Committee and the Council of Academic Advisors.
• Conducts continual assessment of the undergraduate experience in order to initiate appropriate improvements, including developing appropriate linkages between the undergraduate curriculum and co-curriculum, examining the number of large classes, addressing the unavailability of classes, and creating research opportunities for undergraduate students.
• Encourages and provides faculty development opportunities to ensure sustained quality in undergraduate education.
• Supports the implementation of the Mānoa general education requirements.
• Assists in promoting system-wide transfer of undergraduate courses and degrees, participates in system-wide discussions with senior academic officers, assists in developing system articulation agreements, and facilitates collaboration with other campuses in establishing programs, policies, and strategic plans.
• Assists the Vice Chancellor for Academic Affairs in developing undergraduate campus enrollment goals.
• Manages the STAR academic advising system in collaboration with the Vice Chancellor for Academic Affairs.
• Provides leadership for campus-wide programs.
• Works closely with the officers of the Associated Students of the University of Hawai‘i regarding undergraduate education concerns.

ADMINISTRATIVE SUPPORT -- Org Code: MAASUE

Provides administrative support for the programs within the Office of the Assistant Vice Chancellor for Undergraduate Education, which includes, but is not limited to, fiscal, budget, and personnel administration

ACADEMIC DEVELOPMENT AND TECHNOLOGY – Org Code: MADTUE

The Office of Academic Development and Technology works collaboratively with academic programs and the administration to develop broad technology-based resources, ensuring consistent application of the campus wide strategic vision, initiatives and academic policies, while adhering rigorously to a management methodology of knowledge sharing, transparency, and accountability.
• Architecting and directing the development of new technology resources that aid in the implementation of Mānoa’s strategic initiatives.
• Provides technological advice and service to academic programs, helping to achieve their goals by facilitating improvements in their processes including improving quality of service while reducing of costs and cycle times.
• Oversees the development and maintenance of technological resources that aid in the retrieval of information from all the University’s data systems.
• Coordinates, develops, and implements critical infrastructure assurance methodologies
• Act as the data trustee for all data housed in the STAR systems
• Provides where possible statewide utilization of innovative technology architected within the OVCAA
• Provides a high level of engagement in the enhancement, support, and training of the developed technology resources.