OFFICE OF THE CHANCELLOR

OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION, FINANCE, AND OPERATIONS

OFFICE OF PHYSICAL, ENVIRONMENTAL, AND LONG RANGE PLANNING
Org Code: MAPELP

Assistant Vice Chancellor, #89506** 1.00
Secretary III, SR-16* Administrative Officer, PBB, #81505 1.00

PLANNING / SUSTAINABILITY
Org Code: MAPSLP

Facilities Planner, PBD* Registered Engineer, PBC*

SPACE MANAGEMENT
Org Code: MASMLP

Project Manager, PBB: 2.00
#77439, #79778 Database Administrator, PBB, #79886 1.00

* new, pending approval
** to be redescribed

GENERAL FUND FTE: 5.00
FUNCTIONAL STATEMENT

OFFICE OF PHYSICAL, ENVIRONMENTAL, AND LONG RANGE PLANNING – Org Code: MAPELP

The Office of Physical, Environmental, and Long Range Planning has campus-wide responsibility for long-range development plans, space management, analytical studies, capital planning, sustainable physical and community planning, and campus building and landscaping design. Major functions of the Office are as follows:

**Planning/Sustainability – Org Code: MAPSLP**

- Creates and maintains design standards for land and facilities supporting Mānoa programs which incorporate principles of sustainability and environmental responsibility.
- Develops and administers long range physical development plans for the campus as well as lands external to the campus supporting Mānoa programs.
- Works in partnership with Facilities and Grounds to prepare and implement the campus CIP budgets.
- Conducts analyses of institutional plans, academic agendas, and major policies to anticipate future directions affecting long term physical facility requirements for the University of Hawai‘i at Mānoa.
- Provides leadership in creating and implementing a comprehensive environmental and energy policy in support of the Campus’ strategic sustainability goals.
- Works in partnership with Facilities and Grounds and the campus groups to incorporate sustainability principles into the planning, design, operational, and educational framework of the institution.
- Engages students, faculty, and staff in gaining understanding of our current patterns and consequent behaviors.

**Space Management – Org Code: MASMLP**

- Manages the allocation and reallocation of space on campus to operating units.
- Maintains a database of institutional information supporting the space and physical planning functions of the campus.
- Provides data analysis in support of the space allocation and physical planning functions of the campus.