STATE OF HAWAI‘I
UNIVERSITY OF HAWAI‘I
UNIVERSITY OF HAWAI‘I AT MĀNOA
OFFICE OF THE CHANCELLOR
OFFICE OF THE VICE CHANCELLOR FOR STUDENTS
HEALTH AND WELLNESS

FUNCTIONAL STATEMENT

HEALTH AND WELLNESS – Org Code: MADRHW

The Office of Health and Wellness reports to the Vice Chancellor for Students and oversees all wellness-related services for students.

ADMINISTRATIVE SUPPORT – Org Code: MAASHW

- Provides administrative unit support services for department operations including, but not limited to, cashiering, insurance billings and a wide variety of personnel and fiscal matters.
- Maintain student and patient health records.

HEALTH EDUCATION AND PROMOTION – Org Code: MAHPHW

- Offers public health education programming.
- Assesses campus health and students’ health needs, perceptions, and behaviors.
- Utilizes peer education and service learning to deliver health education programming.
- Performs outreach such as small group and health fairs and in-house counseling and information dissemination.
- Operates a health resource center.
- Operates services for the prevention and treatment of substance abuse among students.
- Provides referrals to psychological counseling or medical services through a well-developed referral process.
- Offers health insurance through a student insurance option, as well as tracks commensurate insurance options for international and graduate assistants, including other units in the UH system.
- Provides health counseling/education/prevention in such areas as nutrition and body image, alcohol/other drug use, responsible sexuality, tobacco, and wellness/stress reduction.
- Provides clinical training and teaching opportunities in Health Services.
- Provides practicum and internship opportunities and assistance with student projects.

MEDICAL STAFF – Org Code: MAMSHW

- Provides health care services to students through walk-in medical care.
- Operates specialty clinics such as Women’s Health, Sports Medicine, Physical Therapy, Dermatology, Nutrition, STD screening, and anonymous HIV testing.
- Provides consultation and campus policy development on public health risks.
- Trains students in health professions and assists with research projects.
- Performs public health functions of disease prevention, surveillance, reporting, and control.

NURSING STAFF – Org Code: MANSHW

- Provides health care services to students through walk-in medical care.
- Provides immunizations, TB tests, travel advice, physical exams.
- Performs health clearance for all entering students.
• Provides Red Cross and other first aid training to students, faculty, and staff.

LABORATORY – Org Code: MALBHW

• Provides laboratory services.

PHARMACY – Org Code: MAPHHW

• Operates a pharmacy.