Budget Prioritization Workgroup (BPW)
Summary Points of Meeting
September 11, 2009
Hawai'i Hall Room 309
8:00 am – 10:00 am

Attendees: Kathy Cutshaw, Reed Dasenbrock, Alan Teramura, Ann Sakuma, Annette Chang, Ashley Maynard, Carl Clapp, Carlos Andrade, Christine Sorensen, David Chin, David Duffy, David Lassner, David Ross, Debra Ishii, Denise Antolini, Donna Vuchinich, Gregg Takayama, Marla Acosta, Mary Boland, Mike Unebasami, Myrtle Ching-Rappa, Nancy Foster, Tim Merrill, Tom Bingham, and Tom Ramsey.

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Budget Update:
Out of the total $66M budget cut, $47M has been addressed and includes executive pay cuts and the initial 4% cut and recent 2.5%-6% cut to the units. Applying the $14.7M stimulus funding against the remaining $19M, the University will have a balance of $5M to meet based upon flat student enrollment projections.

A town hall meeting is scheduled for Wednesday, September 23, 2009 to update the campus on the budget situation.

Stimulus Funds: UH Mānoa is eligible for $14.7M per year for two (2) years – the MOA has not yet been signed but is close to completion. The bill for stimulus funding requires the monies be used to cover instructionally related expenses that otherwise would have been cut. If used to cover instructional faculty, Budget and Finance (BNF) requires details of each position (name and numbers) to account for the use of stimulus monies. The funds are allowed to be retroactive September 1, 2009 and will be issued on a reimbursement basis. The University will be reviewing the requirements with BNF, including reporting obligations, and to propose once again to be able to use stimulus monies to cover utility costs rather than salaries.

- Community colleges will be covering $12M of their lecturers with stimulus funds.
- There are two (2) pots of stimulus funds: fiscal stabilization funds + governor’s discretionary fund

Data on Academic Units:
- Publish on the BPW website by end next week to foster discussions and to assist in decision-making.
• The core values of the campus and qualitative data will need to be taken into consideration along with this data to reach decisions for this campus.
• The chart should include a paragraph to clearly outline the purpose of the data.
• Performance indicators are being worked on by the committee.

Note: Submit comments to Deb by end today, if any.

Retrenchments/reorganizations/mergers/etc. should be decided and executed at the Dean/Director level for their respective units. Retrenchment procedures are driven by the unions.

Decisions need to be made based upon the outcomes the University seeks to achieve, such as maintaining accreditation. It is important to position this institution to be competitive in areas of strength.

• Where do we want to take this institution in the long term?
• What programs fulfill or do not fulfill the mission of the campus?

The committee to draft a process an employee can follow if they are in a unit that is proposed for reorganization.

Next Meeting (September 18, 2009):
• Kathy to present budget data for groups review before public meeting.
• Data Analysis subgroup to provide committee with suggestions to consider.
  - Peter Crouch (Lead)
  - Christine Sorensen
  - Nancy Foster
  - David Chin
  - Tim Merrill (data advisor)
• Redundancy subgroup to present findings.
  - Gregg Geary
  - Christine Sorensen
  - Pat Cooper
  - Peter Crouch
  - David Duffy
  - David Lassner
  - Tim Merrill (data advisor)
• Kathy will disseminate the funding proposal and options drafted by Athletics to the group by end today for discussion at the next meeting.