Budget Prioritization Workgroup (BPW)

Summary Points of Meeting
August 14, 2009
Hawaiʻi Hall Room 309
8:00 am – 10:00 am

Attendees: Gary Ostrander, Kathy Cutshaw, Reed Dasenbrock, Marla Acosta, Vance Roley, Annette Chang, Gregg Takayama, Barry Weinman, Tom Bingham, Nancy Foster, Debra Ishii, Ross Christensen, Maenette Benham, Alan Teramura, Carlos Andrade, David Duffy, Peter Crouch, Denise Antolini, Donna Vuchinich, Gregg Geary, Christine Sorensen, Myrtle Ching-Rappa, Carl Clapp, Mary Boland, David Ross, Ashley Maynard, David Lassner, Tim Merrill, Ann Sakuma

Retrenchment:
• Retrenchment is defined as the termination of a program. Definition of “program” is outlined in Executive Policy E5.201 (http://www.hawaii.edu/apis/ep/e5/e5201.pdf)
• Requires BOR approval.
• BOR cannot proceed with retrenchment action until 45 days after its notification to the Union.
• Collective bargaining requires 12 months notice to faculty.

Ground rules for retrenchment:
• Include all Deans/Directors across the campus in conversations and discussions. Enable affected Deans/Directors to comment and ensure consultation takes place once the recommendations of this committee are issued.
• AAUP doc entitled “Recommended Institutional Regulations on Academic Freedom & Tenure” provided by Gary as a guiding principle for transparency and consultative process, timeline, etc.
• Develop a clear process for retrenchment to ensure appropriate persons and units are consulted.

Anything that will generate efficiencies, regardless of timeframe, should be put on the table for review and planning.

VH will discuss the issue of autonomy for UH Mānoa with the new University President. UH Mānoa will push for Deans/Directors to have more autonomy over their budgets.
Department Markers (data sheet):

- Need clear data dictionary – Tim to complete by next meeting. Outline assumptions and timeframe on separate sheet and not as footnote.
- Need to look at the whole campus when developing the matrix.
- Include Outreach to show up in SSH, instructional expenditure, tuition, and ratios. All summer is Outreach.
- Instructional faculty = those with an “I” - include 99s.
- How is tuition calculated? What about tuition waivers and scholarships?
- Ratios should be a three (3) year average.
- Should split out Undergraduate, Masters, and Doctoral degrees for better picture.
- Budget and FTE numbers by category – include two columns with this info for better quantitative analysis and decision making.
- Units should review their respective data to add appropriate footnotes for clarification.
- How will qualitative data on excellence be built in?

Reed and Gary will talk with Deans on Monday and at MET regarding the objective of the data being compiled. Will target the data to be given out to units by Wed (8/19). Units to review and return with comments by the following Tuesday (8/25). Two weeks from today (8/28) the data will be cleaner for review.

Chancellor’s Advisory Group has a list of reorg candidates for review by the committee.

G. Geary, Chris, and David L. to review redundancies and identify inefficiencies at UH Mānoa:

- Are we offering too many degrees at Manoa?
- What are the criteria to eliminate some of the degree programs?
- Are there ways of identifying synergies and consolidating services and functions to eliminate duplications across the campus?

Look over the AAUP to see whether to adopt as a general guiding principle, review reorg guideline and data sheet. Brainstorm how to get good information out to the campus community.

No meeting next Friday (8/21). Group will meet next on August 28, 2009.