I. Overview

Guiding WASC Standard: The institution conducts sustained, evidence-based and participatory discussions about how effectively it is accomplishing its purposes and achieving its educational objectives. These activities inform both institutional planning and systematic evaluations of educational effectiveness. The results of institutional inquiry, research, and data collection are used to establish priorities at different levels of the institution, and to revise institutional purposes, structures and approaches to teaching, learning and scholarly work. (Standard IV)

Questions for Engagement
1. What is the mission of the College? How does the mission align with the UH Mānoa and UH System strategic plans? Please include goals, strategies and measurable benchmarks. What evidence is there that objectives are being met?
2. What is the vision for the next five years?
3. How do you receive campus priorities and budgetary information? Are these mechanisms adequate?
4. How do you communicate campus- and college-level priorities to directors, department chairs and faculty to ensure that the vision and goals are broadly understood and implemented?
5. In what ways does the College foster a climate of respect for diversity of backgrounds, ideas, and perspectives among the administration, faculty, staff and students?
6. How do the programs within the College compare with peer programs at other institutions? What data support these comparisons?
7. What actions were taken in response to previous program review recommendations, and the one-year progress report following your previous review?

DATA PROVIDED:
- UH Mānoa and UH System Strategic Plans
- Previous COPR recommendations, progress reports
II. Strategic Planning and Resource Management

Guiding WASC Standard: The institution sustains its operations and supports the achievement of its educational objectives through its investment in human, physical, fiscal, and information resources and through an appropriate and effective set of organizational and decision-making structures. These key resources and organizational structures promote the achievement of institutional purposes and educational objectives, and create a high quality environment for learning.

(Standard III)

Questions for Engagement

1. Discuss the organization of the College, and any planned/pending program actions or reorganizations.

2. Describe the process of college-departmental planning and budgeting. How have budgets for the College and departments changed over the last five years? In what ways does the College ensure that educational objectives are actively used as guides for decision-making, resource allocation and action?

3. In what ways are department chairs and faculty engaged in the governance of the College? What is the process for communicating issues and soliciting feedback?

4. How does the College, through its administrative services, support scholarship, instructional innovation and creative activity? (Policies on faculty workload and reward, research, funding, professional development programs, for example).

5. How does the College support and continue to develop its non-academic staff (APT and civil service) in a manner that encourages their effectiveness and actively furthers the mission of the College?

6. Assess the continuing adequacy of fiscal, physical and information resources. What are your plans for the future to ensure that they are appropriately renewed to support the College, departments and academic programs?

7. Assess research productivity in regards to extramural grants and contracts.

DATA PROVIDED

- Official Organizational Charts
- Budget Allocations
- Unaudited Departmental Budgets
- College-level Extramural Awards
III. Centers, Extension & Outreach

Guiding WASC Standard: The institution defines its purposes and establishes educational objectives aligned with its purposes and character. It has a clear and conscious sense of its essential values and character, its distinctive elements, its place in the higher education community, and its relationship to society at large. Through its purposes and educational objectives, the institution dedicates itself to higher learning, the search for truth, and the dissemination of knowledge. The institution functions with integrity and autonomy. (Standard I)

Questions for Engagement

1. Please update the attached UH System Centers Report, and include mission/objectives of the center, constituents served, and funding sources. Please also recommend whether each center should be renewed or terminated.

2. Describe the College’s relationships with external constituencies, including legislators, donors, and other community stakeholders (i.e., advisory groups). How do these relationships enhance student learning, support academic programs, and fundraising activities?

3. Describe fundraising activities over the last 5 years. How effective has the College been in meeting its goals?

4. Please attach relevant College newsletters.

DATA PROVIDED

• UH System Annual Centers Report, 2007-2008
IV. Miscellaneous Certificate Programs

Address only certificate programs administered outside of academic departments

Guiding WASC Standard: The institution achieves its institutional purposes and attains its educational objectives through the core functions of teaching and learning, scholarship and creative activity, and support for student learning and success. It demonstrates that these core functions are performed effectively and that they support one another in the institution’s efforts to attain educational effectiveness. (Standard II)

Questions for Engagement
1. What are the learning outcomes for each certificate program?
2. What indicators and sources of evidence do you use to assess whether students develop core learning abilities and competencies? (Please summarize assessment findings.)
3. Describe briefly how the College markets its certificate programs and recruits students. To what extent is the College satisfied with enrollment trends in the certificate programs, and the number of certificates earned?
4. What is your recommendation for the continuation of these certificate programs?

DATA PROVIDED, 2003-2008 (unless otherwise noted):
❖ Annual assessment reports (certificates only), 2005-2008 (per OVCAA)
❖ Number of Certificates Earned (per IRO Quantitative Indicators)
❖ Program Descriptions (per 2008-09 Mānoa Catalog)
V. Concluding Statement

1. What is your overall assessment of the College?
2. What are the strengths, weaknesses, opportunities and threats?
3. Are you poised to meet these challenges in the future?