

University of Hawai'i at Mānoa Honorary Degree Nomination Procedures

The Honorary Doctorate of Humane Letters is conferred by the University of Hawai'i System to honor persons of outstanding achievement. Nominations are submitted to the University of Hawai'i at Mānoa Award Committee, which is composed of faculty, staff, students, and executive leadership from across campus. Following a confidential and rigorous course of deliberation, the committee forwards its recommendations to the chancellor. The chancellor then selects candidates to submit to the Board of Regents for consideration.

Criteria/Eligibility

Nominees should:

- Possess a strong reputation nationally or internationally for scholarship, public service, and/or a distinction in a given profession, business, or industry; or be recognized for their work focused on ensuring the well-being and vitality of the Hawaiian people.
- Have a demonstrated record of making a significant contribution to society and/or achieving excellence in a scholarly field, in alignment with the mission, values, and traditions of the University of Hawai'i System.

Nominees cannot:

- Be former members of the UH Board of Regents.
- Have served as an elected public official in the past eleven months.
- Have been a University of Hawai'i employee within the past eleven months.
- Be nominated more than once unless there is a *significant and justifiable change in circumstance/qualification* since the previous submission, which is clearly stated in the resubmission.

Procedures

- Nomination packages must include a letter of nomination detailing the qualifications of the nominee in relation to the criteria above, the CV of the nominee, and at least two letters of recommendation. Additional supporting documents are welcome.
- Nominations are due to the committee on September 1, and can be made by members of the university community or by friends of the university.
- The committee will provide the chancellor with recommendations by December 1. The chancellor will forward the selected candidate(s) to the Board of Regents by January 1.
- If approved by the Board, the nominee will be awarded the honorary degree at the University of Hawai'i at Mānoa, usually during commencement exercises. As a matter of practice, only one honorary degree will be awarded during each ceremony.

Submissions and questions should be addressed to the UH Mānoa Award Committee at academic@hawaii.edu, with “honorary degree” in the subject line.