



UNIVERSITY
of HAWAII
MĀNOA

May 15, 2017

MEMORANDUM

TO: Interim Chancellor David Lassner
Vice Chancellor Kathy Cutshaw
Interim Vice Chancellor Lori Ideta
Mānoa Deans and Directors

FROM: Michael Bruno 
Interim Vice Chancellor for Academic Affairs and
Vice Chancellor for Research

SUBJECT: 2017-2020 Academic Calendar for UH Mānoa

The official academic calendar for the Mānoa campus from Fall 2017 to Spring 2020 is attached for your information and use in planning future events and activities. Please disseminate this calendar to units reporting to you. The calendar may also be found online at: <http://manoa.hawaii.edu/ovcaa/calendar.htm>

As you may know, a three-year UH Systemwide calendar for 2017-2020 was promulgated by President Lassner in his memo dated May 4, 2017, and complies with the requirement that all UH campuses start each semester on the same date and observe the same holidays. However, this calendar did not include dates for certain events that needed to be established on a campus-by-campus basis. Dates for study periods, final examinations, and commencement for the Mānoa campus have been set up, resulting in a complete calendar for the Mānoa campus for the next three academic years.

Please ensure that the attached calendar is observed for all official Mānoa activities.

Attachment

c: SEC Chair John Casken
GSO President Taylor Lewis
ASUH President Roxie-Anne Kamoshida
UHPA Executive Director Kristeen Hanselman
HGEA Executive Director Randy Perreira
UPW State Director Dayton Nakanelua

2500 Campus Road, Hawai'i Hall 209
Honolulu, Hawai'i 96822
Telephone: (808) 956-8447
Fax: (808) 956-7115

UNIVERSITY OF HAWAI'I AT MĀNOA ACADEMIC CALENDAR 2017-2020

FALL SEMESTER	FALL 2017	FALL 2018	FALL 2019
Official Faculty Duty Start Date ¹	M Aug 14	T Aug 14	M Aug 19
Statehood Day	F Aug 18	F Aug 17	F Aug 16
First Day of Instruction ²	M Aug 21	M Aug 20	M Aug 26
Labor Day	M Sep 4	M Sep 3	M Sep 2
Election Day	N/A	T Nov 6	N/A
Veterans Day	F Nov 10	M Nov 12	M Nov 11
Thanksgiving	Th Nov 23	Th Nov 22	Th Nov 28
Non-Instructional Day	F Nov 24	F Nov 23	F Nov 29
Last Day of Instruction ³	Th Dec 7	Th Dec 6	Th Dec 12
Study Period ⁴	F-Sa Dec 8-9	F-Sa Dec 7-8	F-Sa Dec 13-14
Examination Period ⁴	M-F Dec 11-15	M-F Dec 10-14	M-F Dec 16-20
Commencement ⁴	Sa Dec 16	Sa Dec 15	Sa Dec 21
SPRING SEMESTER	SPRING 2018	SPRING 2019	SPRING 2020
Faculty Duty Start Date for New Faculty	T Jan 2	W Jan 2	Th Jan 2
First Day of Instruction ²	M Jan 8	M Jan 7	M Jan 13
Martin Luther King Jr. Day	M Jan 15	M Jan 21	M Jan 20
Presidents Day	M Feb 19	M Feb 18	M Feb 17
Spring Recess	M-F Mar 26-30	M-F Mar 18-22	M-F Mar 16-20
Kuhio Day	M Mar 26	T Mar 26	Th Mar 26
Good Friday	F Mar 30	F Apr 19	F Apr 10
Last Day of Instruction ³	W May 2	Th May 2	Th May 7
Study Period ⁴	Th-F May 3-4	F-Sa May 3-4	F-Sa May 8-9
Examination Period ⁴	M-F May 7-11	M-F May 6-10	M-F May 11-15
Commencement ⁴	Sa May 12	Sa May 11	Sa May 16
Official Faculty Duty End Date ¹	M May 14	T May 14	T May 19
SUMMER SESSION I ⁵	M May 21 - F June 29	M May 20 - F June 28	T May 26 - Th July 2
SUMMER SESSION II ⁵	M July 2 - F Aug 10	M July 1 - F Aug 9	M July 6 - F Aug 14

M - Monday
 T - Tuesday
 W - Wednesday
 Th - Thursday
 F - Friday
 Sa - Saturday

5/11/2017

University of Hawai'i
 ACADEMIC CALENDAR 2017-2020
 Number of Class Days

FALL SEMESTER I	FALL 2017	FALL 2018	FALL 2019
MWF	44	44	44
TTh	31	30	31
Total Days	75	74	75

FALL SEMESTER II	FALL 2017	FALL 2018	FALL 2019
MW	31	30	30
TTh	31	30	31
F	13	14	14
Total Days	75	74	75

SPRING SEMESTER I	SPRING 2018	SPRING 2019	SPRING 2020
MWF	44	44	44
TTh	31	31	31
Total Days	75	75	75

SPRING SEMESTER II	SPRING 2018	SPRING 2019	SPRING 2020
MW	29	30	30
TTh	31	31	31
F	15	14	14
Total Days	75	75	75

4/10/2017

**HOURS/MINUTES OF CLASS OR DIRECT FACULTY INSTRUCTION PER SEMESTER
Based on Total Instructional Days**

Number of Days	Class Length	Equivalent Hours	Equivalent Minutes (3 Credits)	Equivalent Minutes Per Credit
45	50 minutes	37.50	2250	750
44	50 minutes	36.67	2200	733
43	50 minutes	35.80	2150	717
31	75 minutes	38.75	2325	775
30	75 minutes	37.50	2250	750
29	75 minutes	36.25	2175	725
28	75 minutes	35.00	2100	700
27	75 minutes	33.75	2025	675
14	150 minutes	35.00	2100	700
13	150 minutes	32.50	1950	650

NOTE: Unit of credit is defined in E5.228 Credit Hour

<http://www.hawaii.edu/policy/?action=viewPolicy&policySection=ep&policyChapter=5&policyNumber=228&menuView=closed>.

A credit hour is associated with an amount of work represented in intended learning outcomes and verified by evidence of student achievement. It reasonably approximates, but is not less than one hour of class or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately 15 weeks for one semester or the equivalent amount of work over a different period of time OR at least an equivalent amount of work for other academic activities such as online instruction, laboratory work, internships, practica, studio work and other work that earns academic credit hour.

3/31/2017

NOTES

1/ Official Faculty Duty Date: Reflects the official faculty duty dates for nine month faculty. "The beginning and ending dates for the duty period for each campus will be determined by the Employer, provided the beginning date shall be between August 14th and September 14th and run for nine (9) consecutive months thereafter." (Article V, UHPA-State of Hawai'i Agreement, 2015-2017)

2/ First Day of Instruction: "All campuses of the UH system shall adhere to a common first day of instruction each semester and observe holidays established by law." (Board of Regents policy 5.205)

3/ Last Day of Instruction: Reflects the minimum number of instructional days or hour/minutes of instruction from the first day of instruction; may vary by campus.

4/ Study Period/Examination Period/Commencement: "Campuses may set internal dates for registration, study days, examinations, and commencement." (Board of Regents policy 5.205)

5/ Summer Session: "Each campus schedules summer sessions according to individual campus objectives." UH Mānoa summer session dates are included as a sample. (Board of Regents policy 5.205)

3/31/2017