Switching to a Hawaiian Language Keyboard:

1. Go to the “System Preferences” menu of your computer, located under the  on the menu bar. The System Preference menu should appear.

2. Select “Language & Text” from the System Preferences. Click on “Input Sources,” and scroll until you see Hawaiian. Click the checkbox next to the Hawaiian flag.
3. At the top menu bar, click on the flag. In the drop down menu, select the Hawaiian flag there.

4. To insert ʻokina into documents, simply press the [’] (quotation/apostrophe) key. To insert kahakō, hold the [alt/option] key and then press the [vowel] over which you would like the kahakō to appear.

**Easy use Hawaiian diacritical markings:**

1. To insert ʻokina, hold the option key, then press the ] (closing bracket) key.
2. To insert vowels with kahakō, press and hold the vowel you would like to use until the vowel selection menu appears. From there, either select the kahakō-marked vowel with your mouse, or hold the function key and choose the corresponding number. For example, to insert ā you would hold “function” and press “8.”

*To find this and other resources, visit our Native Hawaiian Student Services website at manoa.hawaii.edu/nhss/tutoring.*