GRADUATE EMPLOYMENT EVALUATION FORM
University of Hawai‘i Department of Theatre and Dance

TO APPLICANTS: Please fill in all information above the line of asterisks, and provide this form to each person supplying a recommendation for Graduate Assistantship or other employment. You may also want to give him/her a copy of the G.A. Descriptions from the Theatre website.

Name of Applicant: ____________________________________________

Degree Applied for: ___________________________________________

Assistantship(s) or other employment being applied for: ________________

This applicant has waived the right of access to confidential letters pertaining to this application: Yes__ No__ (Applicant: if waiving access, please also complete the Waiver of Access form from website and send directly to Director of Graduate Studies in Theatre or Dance)

Information on person being asked to write this reference:

Name:________________________________________________________________

Position:________________________________________________________________

Organization Affiliation:___________________________________________________

TO WRITERS OF RECOMMENDATIONS: The information you are asked to provide will be used in the selection process of Graduate Assistants and other positions in our department. We are interested in your estimate of this candidate’s potential ability as a Graduate Assistant or other employment as specified above. The applicant has indicated above whether or not he/she requests waiver of access to such letters as this. If access is waived, your letter will be confidential.

Please send completed form to:

For Dance applicants:
Director of Graduate Studies in Dance
Department of Theatre and Dance
University of Hawai‘i at Manoa
1770 East-West Road
Honolulu, HI 96822
Or email to: Gregg Lizenbery at lgreg@hawaii.edu

For Theatre applicants:
Director of Graduate Studies in Theatre
Department of Theatre and Dance
University of Hawai‘i at Manoa
1770 East-West Road
Honolulu, HI 96822
Or email to: Lurana O’Malley at omalley@hawaii.edu.
**Applicant Name:** ___________________________

Please mark an X in the appropriate box.

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<th>Excellent</th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
<th>Unable to Judge</th>
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<td>Work ethic</td>
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<td>Degree of mastery of fundamental skills needed for job(s) sought</td>
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<td>Ability to express him/herself in speech</td>
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<td>Ability to express him/herself in writing</td>
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<td>Self-reliance and independence</td>
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<td>Maturity</td>
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<td>Ability to complete a task on deadline</td>
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Please use the space below for any additional comments, or attach an additional page with your comments. If you were asked to write a separate Letter of Recommendation concerning the applicant’s preparedness for this graduate program, and feel that it sufficiently addresses his/her preparedness for the Graduate Assistantship(s) or other positions named above, you do not need to write additional comments here.

**Name of person completing this reference:** ___________________________

**Signature** ___________________________  **Date:** ________________
*(electronic signature acceptable)*