University of Hawai‘i at Mānoa
Confidential Reference Form
for
International Exchange Applicant

Name of Applicant

Name/Type of Program

Under the Family Educational Rights and Privacy Act of 1974 I understand I have the right to have access to letters of recommendation written on my behalf.

☐ I wish this letter to be written in confidence and hereby waive my rights of access to this letter.

☐ I wish to retain my rights of access.

Applicant’s Signature ___________________________ Date ______________

The student listed above has applied to participate in an international exchange program offered by the University of Hawai‘i at Mānoa. The applicant must be sufficiently motivated and mature to live and work productively in an international setting. Your comments, in response to our questions below, would be extremely helpful in our efforts to provide optimal learning experiences for our students. Your comments will be used to evaluate the student for admission and provide information for the faculty on student abilities. Please tell us how long you have known the applicant and in what capacity. Please evaluate the applicant’s proposed program of study in terms of its academic and non-academic merits and provide a candid assessment of the student’s ability to succeed in the proposed program. Your comments should address both the strengths and weaknesses of the project and the candidate. If the form does not provide adequate space, you may attach additional pages.

1. How long have you known the applicant and in what capacity?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

2. What strengths do you think the applicant will bring to this program?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

3. What are the applicant’s weaknesses, and how would you expect these to affect his/her performance on this type of educational experience?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
4. Compared to other students you have known, please rate the applicant as indicated below.

(Please circle)

<table>
<thead>
<tr>
<th>Applicant Information</th>
<th>Superior (4)</th>
<th>Above Average (3)</th>
<th>Average (2)</th>
<th>Below Average (1)</th>
<th>No Basis for Judgment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current academic performance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Potential academic performance in an international exchange type of learning situation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maturity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sensitivity to others</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Judgment capabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flexibility in coping with unpredictable circumstances</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to cooperate with others to accomplish goals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to accept authority, discipline and structure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. Additional comments (attach separate sheet if necessary).

________________________________________________________

________________________________________________________

________________________________________________________

Signature
Print Name
Position/Department
Campus Address
Phone
Fax
Email