



HAWAI'INUIĀKEA SCHOOL OF HAWAIIAN KNOWLEDGE
Kawaihuelani School of Hawaiian Language
Kamakakūokalani School of Hawaiian Knowledge
Fall 2016

MEMORANDUM OF AGREEMENT: DOUBLE COUNTING/DOUBLE DIPPING COURSES

TO: Students Pursuing A:
[] Concurrent Major in Hawaiian Language and/or Hawaiian Studies & Another Major
[] Minor & Certificate in Hawaiian Language

FROM: The Faculty of the Hawai'i inuiākea School of Hawaiian Knowledge

SUBJECT: Policy on Double Counting/Double Dipping Course Credits

Please be advised of the following restrictions prohibiting the Double Counting/Double Dipping of Course Credits, i.e., use the same course(s) to satisfy major and/or minor or certificate requirements in both programs:

[] CONCURRENT MAJOR: 1st Major: _____ 2nd Major: _____

Students must apply to be a Concurrent Major. UHM defines students who qualify to complete a major in Hawaiian Language and/or Hawaiian Studies and another major as a Concurrent Major (e.g., HAW/HWST & English, Business). According to UHM Academic Policy M5.3121 regarding Concurrent Undergraduate Degrees, the same courses may not be used to satisfy the major requirements in both degree programs, unless the specific course is required by both programs.

[] HAWAIIAN LANGUAGE MINOR & CERTIFICATE: 1st Major: _____ 2nd Major: _____

Students must apply to complete a Minor in Hawaiian Language with the Kawaihuelani Center for Hawaiian Language. This includes students who major in Hawaiian Studies with the Kamakakūokalani Center for Hawaiian Studies. According to the UHM General Education Core Requirements table2, a single course may not satisfy both major and minor/certificate requirements. Therefore, a Hawaiian Language Minor & Certificate may not double count/double dip course credits required for both the declared major(s) and the Hawaiian Language Minor or Certificate.

For example, HAW 301 & HAW 302 are currently required for the Hawaiian Studies Major (as school requirements) and the Hawaiian Language Minor & Certificate. Students must be prepared to complete additional credits by enrolling and completing equivalent courses, usually at the upper division (300-400 levels), in order to fulfill the requirements for the Hawaiian Studies Major – OR - the Hawaiian Language Minor or Certificate, but not both. Before graduation, students must declare that BOTH HAW 301 & HAW 302 are assigned to the HWST Major – OR – the HAW Minor or Certificate (with no separation of courses).

SIGNED STATEMENT OF AGREEMENT: DOUBLE COUNTING/DOUBLE DIPPING COURSES

(Initials) _____ I understand and agree to the Memorandum of Agreement concerning Double Counting/Double Dipping Course Credits.

(Initials) _____ As a Concurrent Major, if so determined, I understand and agree that I must complete the additional equivalent credits by enrolling and completing equivalent courses at the upper division (300-400 levels) in order to fulfill the requirements of both majors.

(Initials) _____ As a Hawaiian Language Minor, if so determined, I understand and agree that I must complete the additional equivalent credits by enrolling and completing equivalent courses at the upper division (300-400 levels) in order to fulfill the requirements of the Hawaiian Language Minor.

My signature indicates that this policy has been explained to me and that I have had an opportunity to discuss it with my Academic Advisor(s).

Signature _____ Date _____

UH ID No. _____ UH Email _____ @hawaii.edu

1 http://www.manoa.hawaii.edu/ovcaa/policies/pdf/M5.312%20Concurrent%20Degrees.pdf

2 http://www.catalog.hawaii.edu/corerequirements/diversification.htm