

UHM History PhD Sample Plan

Year 1, Fall	Year 1, Spring
HIST 602 (Historiography, required) Seminar in Major Field Language class Onboarding meeting with grad chair Meet with interim advisor to discuss study plan	Field seminar(s) Language class Preliminary Conference & form Form 1: Pre-Candidacy Progress Begin creating reading lists for comprehensive exams Progress report due
Year 2, Fall	Year 2, Spring
Field seminar(s) Language class Meet with advisor to plan prospectus Meet with comprehensive committee members to discuss reading lists	Field seminar(s) or electives Language class Meet with advisor to plan dissertation committee Meet with comprehensive committee members to discuss reading lists, exam expectations Begin drafting prospectus Progress report due
Year 3, Fall	Year 3, Spring
Field seminar(s) or electives Language class Organize dissertation committee Revise prospectus, circulate draft to advisor Apply for fellowships to support research Schedule comprehensive exams	HIST 699 or electives Complete language requirements Comprehensive exams & oral defense Defend prospectus Form 2: Advance to Candidacy
ABD year, Fall	ABD year, Spring
HIST 800 (one credit) Dissertation research, writing, revising Submit chapter drafts as requested by committee Meet with advisor to discuss research	HIST 800 (one credit) Dissertation research, writing, revising Submit chapter drafts as requested by committee Meet with advisor to discuss research Progress report due
Graduation year, Fall	Graduation year, Spring
HIST 800 (one credit) Dissertation research, writing, revising Submit chapter drafts as requested by committee Meet with advisor to discuss research File for graduation (January) Students in their final year will want to consult the graduation checklist for PhD candidates	HIST 800 (one credit) Submit dissertation draft by Feb. 1 Schedule dissertation defense Dissertation defense, held by March 15 Form 3: Dissertation Evaluation Submit dissertation to Graduate Division by deadline Form 4: Dissertation Submission

PhD - Faculty Advisor Checklist

Year One		Date
	Meet with student to discuss study plan	
	Meet with student to discuss professional goals, academic opportunities	
	Hold preliminary conference & complete preliminary conference report	
	Student completes Form 1: Pre-Candidacy Progress	
	Progress report	
Year Two		
	Meet with student to discuss comprehensive exams, prospectus	
	Meet with student to discuss research, plan dissertation committee	
	Progress report	
Year Three		
	Meet with student to discuss comprehensive exams, prospectus	
	Discuss professional goals, academic and career opportunities	
	Comprehensive exams passed (written and oral)	
	Prospectus Defended	
	Student completes Form 2: Advance to Candidacy	
	Progress report	
ABD year(s)		
	Meet with student to discuss research, opportunities, goals (fall & spring)	
	Progress report	
Graduation year		
	Meet with student to discuss research, dissertation draft(s), post-grad plans	
	Student applies for graduation	
	Draft defended	
	Student completes Form 3: Dissertation Evaluation	
	Student completes Form 4: Dissertation Submission	

HISTORY DEPARTMENT – PHD PROGRAM SHEET

REQUIREMENTS FOR ADMISSION

- M.A. degree in history or the equivalent in a related discipline
- Department admits student to study a specific area or field of history, which is the field that includes the subject of the dissertation

COURSEWORK

- HIST 602: Historiography
- For World History students: HIST 609: Seminar in World History and HIST 610: Topics in World History
- At least one graduate reading course in each of four fields in history
- Additional coursework as designated by program committee as necessary preparation for comprehensive examinations

PROGRAM COMMITTEE

- Students must organize an appropriate Program Committee

PRELIMINARY CONFERENCE

- Program Committee examines student's academic file and formulates program of study
- Preliminary Conference must be held no later than second semester of residency

FOREIGN LANGUAGE REQUIREMENTS

- Research proficiency in two languages appropriate to the major field of study
- OR research proficiency in one language plus mastery of appropriate theoretical approach

COMPREHENSIVE EXAMINATIONS

- Four written and oral pass / fail examinations covering the student's four fields of study

APPROVAL OF DISSERTATION TOPIC

- After student passes Comprehensive Examinations, Committee reviews and approves dissertation prospectus

DISSERTATION

- Represents an original, significant contribution to knowledge in its field
- Submission of completed dissertation draft at least four weeks prior to dissertation defense
- Defense: pass / fail oral examination on the submitted dissertation, open to the public, attended by all members of the Program Committee
- Final copy of the completed dissertation, typed according to specifications in the Graduate Division's Thesis & Dissertation Guidelines

Graduate Division forms: <https://manoa.hawaii.edu/graduate/forms/>

History Department forms: <http://manoa.hawaii.edu/history/graduate-program/forms/>

History PhD Student Learning Outcomes (SLOs)

1. Students can demonstrate mastery of the theories and methodologies of the discipline of history.
2. Students can demonstrate a comprehensive knowledge of the historiography of their fields of specialization.
3. Students can conduct original research based on primary sources.
4. Students can write expository prose and orally present their ideas at a professional standard.

PhD Curriculum Map (Revised November 6, 2015)

	SLO1	SLO2	SLO3	SLO4
HIST 602	Practiced			Practiced
Coursework	Practiced	Practiced	Practiced	Practiced
Comps	Practiced	Mastered		
Dissertation proposal	Mastered	Mastered	Mastered	Mastered
Dissertation & Defense	Mastered & Assessed	Mastered & Assessed	Mastered & Assessed	Mastered & Assessed

UH Manoa Advanced Degree Institutional Learning Outcomes

[Go here for more information](#)

Knowledge and Understanding

1. Demonstrate comprehensive knowledge in one or more general subject areas related to, but not confined to, a specific area of interest.
2. Demonstrate understanding of research methodology and techniques specific to one's field of study.

Intellectual and Applied Skills

3. Apply research methodology and/or scholarly inquiry techniques specific to one's field of study.
4. Critically analyze, synthesize, and utilize information and data related to one's field of study.

Communication Skills

5. Proficiently communicate and disseminate information in a manner relevant to the field and intended audience.

Professional Responsibility

6. Conduct research or projects as a responsible and ethical professional, including consideration of and respect for other cultural perspectives.
7. Interact professionally with others.

04/20/21