

Graduate Council Minutes

May 3, 2016

2:30-4:00p

Gilmore 212

Quorum: 11 (Current membership = 21)

Present: R. Juarez, D. Sanders, K. Rao, C. Sorensen, M. Babcock, M. Kataoka-Yahiro, B. Sipes, M. Park, J. Dial, A. McKee, E. Guentner, J. Maeda

Excused: M. Mottl, G. Arslan, M. McNally, A. Wertheimer, B. Kim, L. Wong, D. Rockwood, G. Man, B. Shiramizu, K. Aune

Note: the order of items discussed in the meeting was not as presented below. A quorum was not reached until shortly after 3:00pm.

Minutes

Approval April minutes

- No questions or comments.– **VOTE: 10 in favor; 1 abstention**

Announcements

- Awards Ceremony – May 2nd at 4:00p – Kennedy Theatre
 - Leonard Andaya – PVG Mentoring award
 - Joel LeBel (Philosophy) Frances Davis GTA award
 - Three doctoral students also honored, Student Excellence in Research – ASTR, ZOOL, and EE

Old Business –

- UHM-1 Course Approval Discussion of Re-submissions
 - **BOT 662** – (3 cr) – Much discussion relative to concerns over supervision of the lab and availability of a TA for this supervision. A TA is confirmed for the initial offering, but the additional info was unclear on whether or not this course would have a dedicated TA in the future. Costs of lab materials was also a topic of discussion. Initial donation by a company has been confirmed for the first offering, but it is unclear if dedicated funding from the dept or other source will be made. It is also not unusual for such labs to also be funded by research funding or other means. Concern was on the possible instability of this course if funding for lab materials is not consistent, even though the course could be offered without the lab. Motion made to vote on the course, with the additional information as is with further discussion if majority of vote as not in favor.
 - **Recommendation: Move to OVCAA for approval.**
 - **Vote: 7 in favor; 3 not in favor; 1 abstention**

- **CAS 600** – C/NC (2-4 cr) – The additional information still did not appear to answer questions regarding alignment between information about the course and the syllabus. There is a discrepancy between the length of the course and credit hours to be earned. There was also general question about expectations of the Dai Ho Chun chair. It's also unclear how long the Dai Ho Chung chair remains in that position and what the expectation is for the teaching requirement. While the members agree the concept behind this course is a good idea, further information needs to be shared with closer alignment between the intent of the course, its requirements for both the chair and students, and the syllabus.
 - **Recommendation – re-submit for further consideration in Fall 2016**
 - **Vote: 10 in favor of recommendation; 1 abstention.**

- **NREM 620** – additional information was provided. No questions or discussion.
 - **Recommendation: Move to OVCAA for approval.**
 - **Vote: Unanimous in favor**

- **PH 752** – No questions or discussion.
 - **Recommendation: Move to OVCAA for approval.**
 - **Vote: Unanimous in favor**

- **SPAN 659** – (1-3 cr). No questions or discussion.
 - **Recommendation: Move to OVCAA for approval.**
 - **Vote: 9 in favor; 2 abstentions**

- **WS 618** – Some discussion relative to role of this course and relation to WS. It's to be a general course in Social Sciences RE: publishing. Course to be restricted by consent in order to enroll (to ensure appropriate work to be considered for publication).
 - **Recommendation: Move to OVCAA for approval.**
 - **Vote: 7 in favor; 2 not in favor; 2 abstentions**

- Follow up on Graduate Form feedback – Discussion focused on Form IV and IIA. The March meeting included discussion on Forms I to IV, with some recommendation to have the graduate chair sign Form IV. There was also a recommendation to consider using Form IIA. J. Maeda clarified the background for Form IV; it was formerly the signature page that used to be included in the dissertation. Since the title page no longer is included with the dissertation, Form IV was created to verify the committee reviewed and approved of the dissertation being submitted to OGE. Having the Graduate Chair also review all theses and dissertations in order to sign the form would potentially delay students from submitting their dissertation. R. Juarez indicated that the concern expressed at the March meeting was that the Graduate Chair would not know if the thesis or dissertation was submitted. While the Graduate Chair would not necessarily know when the thesis or dissertation is actually submitted, he/she would know if it was not at the time of the degree check. All graduating students have a degree check sent to the Graduate Chair and if the thesis or dissertation has not yet been submitted, it is listed as a discrepancy. For Form IIA, it is not required by OGE, but programs may use it if they

want. Currently there are three programs that do use it – NREM, ZOOL, and MB. It is with the understanding that should the committee change, a change may need to be made to the committee (e.g., if University Representative is no longer employed by UHM at the time of submission of Form II for advancement to candidacy).

- Advanced degree ILOs – voting period was extended to Friday, May 6 as there were a number of programs that did not vote. Unofficially, the majority is for the current version. An announcement of the vote will be made after Friday.

Adjournment – 3:50p

Next Meeting: Fall 2016

- Outgoing members (Gurdal Arslan, Richard Gazan, Bum Jung Kim, and Brent Sipes)