

# **Undergraduate Excess Credits**

Undergraduate seniors at UHM may earn credits toward master's degrees for certain courses completed during the final two semesters of their undergraduate study, provided that the credits are in excess of the bachelor's degree requirements.

To earn such credits, submit a petition to Graduate Division Student Services.

#### **Deadline for Petition Submission**

Submit the petition during the registration period for the credits intended for submission toward a master's degree.

### **Acceptable Credits**

Credits earned for courses numbered 300-400 or 600-700 may be submitted for consideration. Credits earned for directed reading/research (399 or 499) are normally not considered.

## **Acceptance of Credits**

Final acceptance of the credits is determined by the graduate program to which the student is subsequently admitted. Approval by Graduate Divison does not guarantee that the credits will be accepted by a prospective graduate program.

## **Special Requirement**

The student needs to complete the bachelor's degree as indicated on the petition. Failure to do so nullifies any petition approval granted by Graduate Division.

An Equal Opportunity/Affirmative Action Institution

Petition	to Submit Undergraduat	te Excess Cro	edits towar	rd a Mas	ster's Degre	9
Part I. To be completed	d by the student					
Name	UH ID No.					
LAST, FIRST , M.I.						
Mailing Address	STREET					710.0005
	SIREEI	APT. NO.	CITY	5	STATE	ZIP CODE
Undergrad Major				Date of Graduation		
For the coming	semes	ter, I plan to regist	er for the follow	ving course		
graduate chair of the departm	ted for consideration toward a master's ent offering the course. mber. Example of a Course Alpha & N	•	nark in the space	provided ar	nd obtain the signatu	ure of the
CRN	Course Alpha, Number &	Title	Credits	$\checkmark$	Signature of G	raduate Chair
I certify that I have read and u	inderstand the policies and instructions	for this form.				
Signature of Student			Date			
Part II. To be complete	d by the student's academic adv	viser and college	dean			
We certify that this petition is i	in compliance with the policies and inst	ructions for this form				
Signature of Academic Adv		Date		<del></del>		
Signature of College Dean			Date			
GRADUATE DIVISION AC	CTION					
Approved D Not Approved By			Date			
Remarks						

C: Student