I. COURSE OVERVIEW

Class Time:  M/T/W/Th  9:30AM-10:20AM

Instructor
Hye Seung Lee (이혜승)
Email: hyeseung@hawaii.edu
Office Hours: Email or make appointment for a Zoom call meeting

II. COURSE DESCRIPTION and OBJECTIVES

Korean 101 is the first half of the Elementary Korean language course. It is designed for those who have no (or very limited) prior knowledge of Korean. KOR 101 meets Monday through Thursday for fifty minutes each day. The goal of the course is to provide a basic foundation that will enable students to acquire and develop the language skills of listening, speaking, reading, and writing in Korean. The process of learning these skills will emphasize task-based practice to develop the student’s ability to communicate in real-life situations.

Korean 101 is an online synchronous course, which means we will meet for regular class sessions online via Zoom. Your presence and active participation are required and important for creating the most effective and engaging learning experience.

Student Learning Outcomes: At the end of this course, students will be able to a) read and comprehend simple, written texts, b) engage in brief conversations on daily life topics such as greetings, locations, time, numbers, activities, weekend plans, c) write descriptive essays and give presentations about their daily lives, d) acquire knowledge about the core grammar patterns and expressions of the Korean language, and e) understand various aspects of Korean culture, such as greetings, address terms, etc.

III. COURSE MATERIALS

1. **Textbook:** Integrated Korean: Beginning 1, Third Edition (available at the UH bookstore); and ebook version will also be available (TBA) (https://uhpress.hawaii.edu/title/integrated-korean-beginning-1-third-edition/)
2. **Online workbook:** Instructions will be provided during the first week of the course.
4. A laptop or other device that can be used to stream the online course synchronously. An external webcam or microphone may be needed depending on your device. Internet access is required.
5. Cellphone or other device to take pictures for class activities.
6. Other resources: Visit [www.kleartextbook.com](http://www.kleartextbook.com) for the PowerPoint and audio materials.

IV. COURSE REQUIREMENTS

The final course grade will be determined by the student’s fulfillment of the following requirements:

10%  Attendance
10%  Participation
10%  Assignments
10%  Online Workbook
10%  Lesson Tests
15%  Presentation
10%  Oral Interview
10%  Essay
V. COURSE POLICIES

1. Attendance (10%)
   a. Attendance in the first three weeks is vital to success in the course. Students are required to obtain instructor’s approval for late enrollment.
   b. Frequent absences will lead to significantly lower attendance and participation grades, as well as difficulties in keeping up with the course.
   c. All students must arrive to the classroom on time in order to avoid being marked as tardy.
   d. Two tardies will be counted as an absence.
   e. Being late or leaving class more than 20 minutes early will count as an absence.
   f. Students are responsible for providing proper documentation to substantiate the reason for any absence.
   g. In the case of foreseen absences, a student must get the instructor’s consent at least one week in advance.
   h. Examples of anticipated situations that qualify as excused absences are: University sanctioned events (e.g. academic conferences, class field trips, and class-required attendance at special events), required court attendance as certified by the Clerk of Court and/or participation in legal proceedings or administrative procedures that require a student’s presence, required military duty in the National Guard or active reserve as certified by the student’s commanding officer, job interview, religious holidays, sports-related absences with a note from the athletic department, etc.
   i. When advanced notification is not possible (e.g. accident or emergency), the student must provide notification by the end of the second working day after the absence. This notification should include an explanation of why the notice could not be sent prior to the absence from class.
   j. Absences will be excused only on a case-by-case basis and at the instructor’s discretion. Absences must be substantiated by verifiable, written documentation in order to be acknowledged as excused. The submission of documentation does not necessarily guarantee an absence to be excused.
   k. An excused absence does not relieve the student from responsibility for missed class sessions or exams, and only allows for amnesty of participation points in accordance with the mandatory attendance policy.
   l. Make-up tests or assignments will not be permitted in the case of an unexcused absence.
   m. If you cannot attend the Zoom meeting for the scheduled time/day, communicate with the instructor prior to your absence via email.
   n. Classes and schedules are on Hawaii Standard Time (HST).

2. Participation (10%)
   a. Based on students’ participation in the classroom, they will be given a daily participation grade ranging from 1 to 4, with 4 being the highest.
   b. The maximum of 4 points will be given to students who actively participate in class and complete all tasks for that day. Students must submit any assignments assigned during the class by the instructor to receive the maximum points.
   c. An unexcused absence will result in a daily participation grade of zero.
   d. Being late or leaving class early (up to 20 minutes) will result in a deduction of 2 participation points.
   e. Students doing the following actions will lose 3 participation points for the day: choosing to not participate in activities, not paying attention, having not prepared for class, or engaging in non-cooperative (disruptive) behavior.

3. Presentation (15%)
Students will deliver an online presentation via a voiceover PowerPoint, after which they will lead a short Q&A session as well as a short discussion synchronously, entirely in Korean. Students may choose their own topic related to content covered in the course (e.g. school life, family, or any other topic suggested by the instructor). Detailed guidelines will be given beforehand.

4. Assignments (10%): Students will take a photo of the assignment and submit the photo to the Assignment folder on Laulima.
   a. Vocabulary Assignment (7%): Students must handwrite each of the new words ten times in Korean.
   b. Dictation (3%): Dictation will be given in class whenever the instructor thinks it is necessary. The dictation will be graded based on the thoroughness of the corrections, not the number of mistakes.

5. Online Workbook (10%)
   Students will complete online workbook assignments according to the schedule. Each chapter will open on the day that the new chapter begins and closes on the first day of the next chapter. Detailed guidelines will be given beforehand.

6. Lesson Tests (10%)
   There will be two online lesson tests throughout the semester. Vocabulary, grammar, reading, and writing will be the principal areas covered in the lesson tests.

7. Oral Interview (10%)
   Students will conduct one-on-one interviews with their instructor through a Zoom meeting. Students must respond to as well as ask simple questions to the instructor. Details of the oral interview will be announced later.

8. Essay (10%)
   Students will write an essay about their own topic related to content covered in the course (e.g. a day at the beach, my daily life, my Korean friend, a typical day at school etc.), but it must be different from the topic of their presentation. The guidelines for the essay will be given later.

9. Final Exam (15%)
   The online final exam covers the accumulation of everything covered in the course. The format is similar to lesson tests and a study guide will be provided. The exam date will be announced later. If you are enrolled in other EALL core courses (i.e. 100 to 400 Chinese and Japanese), please make arrangements with your instructor in advance as the exam times will overlap. No make-up exams will be given without prior permission from the instructor.

VI. OTHER POLICIES and STUDENT CONDUCT

1. In the Zoom meeting
   a. Students must turn on the video camera and audio at all times.
   b. The instructor has the right to stop any sort of disruptive behavior, with no questions asked.
   c. No eating is allowed during class.
   d. Students are not allowed to interact with non-classmates (people, pets, or distractions) during class time.
   e. If students miss any class material or announcements due to the internet disconnection, they must try to return to class (and/or screen capture the unavailable technical circumstance and email it to instructor), and it is their responsibility to obtain updates from their classmates.
   f. No part of the class may be reproduced, distributed, or transmitted in any form or by any means including screen capturing, screen recording, video recording, or other methods, without the prior written permission of the instructor.
   g. Non-compliance with the policies will affect your participation grade.

2. Other Policies
   a. Do not use any automatic translation devices for any assignments. Such use will result in zero points.
   b. Attempts to cheat and/or suspicious actions will result in the failing of tests, assignments, quizzes, etc. at your instructor’s discretion.

3. Make-Up Policies
   a. It is the student’s responsibility to (1) carefully read the daily schedule and (2) find out about any tests, assignments or activities they have missed, and to request make-ups from the instructor within three days upon their return to class.
b. There will be no make-up assignments or tests for unexcused absences.
c. If a student plans to be absent, they may ask for the instructor’s permission to turn in assignments earlier or later. Otherwise, late submissions of any kind will only be accepted within two days of the deadline and will automatically result in a 20% deduction from the total score for the assignment.

4. UH Student Conduct
Our course follows the UH Student Conduct Code. Please be familiar with expected student conduct. Also, it is ultimately each student’s responsibility to understand the rules regarding plagiarism and cheating at UH, and to learn how to avoid such violations. For details, go to: studentaffairs.manoa.hawaii.edu/policies/conduct_code/impermissible_behavior.php#academic_dishonesty

a. Cheating
The following definition of cheating comes from the UH-Manoa Conduct Code.
The term "cheating" includes, but is not limited to: (1) use of any unauthorized assistance in taking quizzes, tests, or examinations; (2) use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (3) the acquisition, without permission, of tests or other academic material belonging to a member of the UH faculty, staff or student (4) engaging in any behavior specifically prohibited by a faculty member in the course syllabus or class discussion.

b. Plagiarism
The following definition of plagiarism comes from the UH-Manoa Conduct Code.
Plagiarism includes but is not limited to submitting, in fulfillment of an academic requirement, any work that has been copied in whole or in part from another individual's work without attributing that borrowed portion to the individual; neglecting to identify as a quotation another's idea and particular phrasing that was not assimilated into the student's language and style or paraphrasing a passage so that the reader is misled as to the source; submitting the same written or oral or artistic material in more than one course without obtaining authorization from the instructors involved; or "drylabbing," which includes obtaining and using experimental data and laboratory write-ups from other sections of a course or from previous terms.

5. Contact
Students should exchange contact information with several classmates and try to keep in touch with each other. This will be essential in instances of tardiness or absence, or if a student’s whereabouts are of immediate concern. When contacting the instructor by email, allow for a response time of one day (24 hours).

6. Visitors
Throughout the semester, there will be visitors who come to observe the instructor and the class. Reasons for the visit may include professional development for teaching, research, etc. The instructor will try to announce the visit in advance and explain the purpose of the visit.

7. Recording
Teachers can record classes for the students who are unable to attend. Recordings may not be shared or moved to any other place online or offline. Students may not record the class either partially or entirely.

8. Back Credits
The UHM back credits policy is as follows:

a. Transfer credits are defined as credits received for previous language coursework completed at another institute of higher education that articulates with UHM language courses.

b. A maximum of 16 back credits (101, 102, 201, and 202) may be earned for any one second language (i.e. you can’t receive back credits for more than one language).

c. Only the first language course taken at the university level may be used for back credits. If the first Korean course you take after high school is taken at a college or university outside of the UH system and is transferred to your UHM transcript, you will not be eligible to receive back credits at the University of Hawai‘i at Manoa for Korean language even if you subsequently take Korean language courses at UHM.

d. Only your first attempt at a language course may be used to receive back credits, and it must be taken for a letter grade (not CR/NC) and passed with at least a C. For example, if you take Korean 201 as your first Korean class at UHM and receive less than a C for it (e.g. C-, D), you will not receive back credits for Korean language, even if you take the course again and get a grade of C or higher.
e. Back credits are not automatically awarded—they must be applied for. You must wait until your course grade is officially entered into your records before applying. You can apply for back credits in Chinese, Japanese, or Korean by contacting Mr. Todd Ashida at tashida@hawaii.edu.
f. For details, go to: http://lll.hawaii.edu/index.php/for-faculty/creating-and-scheduling-courses/back-credit-forms-and-policies

9. Campus Resources
a. Counseling Center (CDSC), 956-7927, http://manoa.hawaii.edu/counseling/
University studies can bring on depression, anxiety, stress, grief, and other psychological issues. Please utilize UHM Counseling Center if the psychological burden becomes overwhelming.
b. Learning Assistance Center (LAC), 956-6114, http://manoa.hawaii.edu/undergrad/learning/
Efficient time management is a key to success but is not always easy. You can get help at http://manoa.hawaii.edu/undergrad/learning/tutoring/
c. KOKUA Program
If you have a disability related to academic access needs, you are encouraged to contact the KOKUA Program, Student Services Center, Rm. 013, 956-7511. KOKUA is a UHM program serving students with disabilities. Be resourceful. Do not dwell on an issue, but discuss and ask for help to someone both in and outside of the class.

VII. DAILY SCHEDULE
L=lesson, C=conversation, G=grammar, WB=online workbook, VA=vocabulary assignment

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<td>1/11 Orientation</td>
<td>1/12 Greetings</td>
<td>1/13 Hangul</td>
<td>1/14 Hangul</td>
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<td>Hangul</td>
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<td>W2</td>
<td>1/18 Holiday: Martin Luther King, Jr. Day</td>
<td>1/19 Hangul</td>
<td>1/20 Hangul</td>
<td>1/21 Hangul</td>
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<td>Deadline to: change course grading mode &amp; variable credit, drop a course for a 100% tuition refund (4pm)</td>
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<td>W3</td>
<td>1/25 Hangul</td>
<td>1/26 Hangul</td>
<td>1/27 L1C1 New vocab &amp; expression</td>
<td>1/28 L1C1 Vocabulary Assignment (VA)</td>
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<td>Hangul Workbook (WB)</td>
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<td>W4</td>
<td>2/1 L1C1</td>
<td>2/2 G1.3</td>
<td>2/3 G1.4</td>
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<td>L1C2 New vocab &amp; expression</td>
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<td>Deadline to drop a course without a 'W' grade (4pm)</td>
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<td>W5</td>
<td>2/8 L1 Narration</td>
<td>2/9 G2.1</td>
<td>2/10 G2.2</td>
<td>2/11 L2C1</td>
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<td>L2C1 New vocab &amp; expression</td>
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<td>W6</td>
<td>2/15 Holiday: President’s Day</td>
<td>2/16 L2C2 New vocab &amp; expression</td>
<td>2/17 G2.4 Presentation guideline</td>
<td>2/18 L2C2</td>
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The syllabus and the weekly schedule are subject to change at any time during the semester if necessary.