

Date: _____/_____/_____
 Location: _____

TOILET SANITATION LOG

Instructions: Toilets should be checked and cleaned as noted below. Toilets must be in working order and supplied with toilet paper, hand soap and single use paper towels and a trash can AT ALL TIMES. Hand wash water must be potable. Report failures to supervisor and correct all FAILURES immediately.

1-9 employees – check 2x/week

10 or more employees – check daily

Date	Score(P / F = Pass or Fail)?				Time & Initials
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	
(___/___/___)	Toilet works?	P / F	Toilet clean?	P / F	
	Toilet paper OK?	P / F	Hand soap OK?	P / F	
	Paper towels OK?	P / F	Trashcan OK?	P / F	