

Hawai'i State 4-H National 4-H Congress Application Instructions



This awards application is for the selection of delegates to National 4-H Congress. National 4-H Congress is held in November/December in Atlanta, GA. The program provides opportunities to learn about community involvement, cultural diversity and service to others.

Expenses

The Hawai'i 4-H Alumni Association provides partial sponsorships. Delegates will be responsible for travel to and from the airport from home, airfare, meals to and from the leadership experience location, optional tours and souvenirs they wish to purchase. Need-based scholarships to defray travel costs are available to families that qualify.

Applicants must

- Be age 14 to 18 by Jan. 1 of the year of the event.
- Not have been a delegate to the National 4-H Congress in previous years.
- Be able to miss one full week of school and/or work to attend the program.
- Is an enrolled participant in the Hawai'i 4-H program.
- Be dependable and punctual.
- Submit application packet: Application Narrative and two letters of recommendation by the due date.

If selected, delegates will:

- Participate in an orientation and complete pre-program assignments
- Be the primary contact for communication.
- Check and **respond to email** and other online information regularly in preparation for the leadership experience.
- Participate fully in the program.
- Carry out follow-up responsibilities designated by the 4-H program.
- Make public appearances for 4-H.

Selection process

- Applications must be emailed as a PDF with signatures and reference letters by **May 1** to your 4-H agent.
- A selection team will screen applications. Applicants may be contacted for further information.
- Applicants who have not been awarded a National 4-H leadership opportunity previously will be given preference. Applicants will be notified in June if selected as delegates to attend National 4-H Congress. Finalists and alternates will be selected.
- **Please note:** Chosen delegates may be required to travel to an airport that is not the closest to them due to chaperon location and cost restrictions.

Completing the application

- Application should be completed electronically. Limit responses in the "Application Narrative" section to a maximum of four pages, single-spaced, 12-point font.
- In the selection process, **your growth in skills, leadership and community involvement** are given more consideration than the number of 4-H projects completed.
- As you complete the application, remember that while participation in 4-H programs, leadership and community are important, the information you can share when you return from the leadership experience is equally important.
- Please do not send a list of your awards. You may include selected awards as part of the "My Experiences" section of the application.
- Please attach **two letters of recommendation** to your application. Recommendation letters may be written by a 4-H leader, teacher, administrator, Extension agent, etc. It should not be written by a relative.
- Agents will forward the completed 4-H Congress application with the "Application narrative" and two letters of recommendation by **May 7** to: Judy Scoville-Layfield:
hawaii4h@hawaii.edu



National 4-H
Congress

For questions, contact:
Judy Scoville-Layfield
at: 808-956-0714

National 4-H Congress Application



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This is a fillable form. **Download to complete.**

Applicant Information

Name _____
Last First Middle

Present address _____

City _____ County (enrolled in 4-H) _____ State _____ ZIP _____

Home phone _____ - _____ - _____ Cellphone _____ - _____ - _____ Cellphone provider _____

Email address _____

Date of birth _____ / _____ / _____ Current age _____
Month Day Year

T-shirt size (unisex adult sizes) S M L XL XXL

Education

Attending school? Yes No Name of school attending: _____

Application Narrative: Answer the following bulleted items within four pages. Please use headings to separate your responses.

1. 4-H Experiences (20 Points)

- Please share why you would like to represent Hawai'i 4-H as a delegate at this national leadership opportunity.
- Choose three 4-H program experiences. Describe the most meaningful accomplishment/outcomes of these, what you learned and how these experiences have or will impact your future goals.

2. Leadership Experiences (15 Points)

- Select three experiences in which your involvement has helped build your leadership skills. List the type of leadership (roles, activities, experiences); describe your duties, responsibilities and skills you utilized in each role and the dates involved with each.

3. Civic Engagement / Service Learning Experiences (15 Points)

- Describe two times you were involved in volunteer service to others and/or the community. List the type of involvement; describe your duties, responsibilities and skills you applied in each role; list the lessons learned from each; include the dates involved with each.

4. Sharing Your 4-H Experiences with Others (15 Points)

- How have you shared information about 4-H in your community and state? In short, how have you helped to market Hawai'i 4-H?

5. Proposed "Give Back" Project (35 Points)

- If you are selected to attend National 4-H Congress, how will you share the skills and knowledge you gain with others in your county and throughout Hawai'i?
- After your National 4-H Congress experience, what will you do to make the Hawai'i 4-H Program better and sustainable into the future.

Certification statement

I certify that the information in this application is accurate and complete.

Applicant's signature _____ Date _____ / _____ / _____

Parent/guardian's signature _____ Date _____ / _____ / _____

Parent/guardian name _____ Address _____

City _____ County _____ State _____ Zip _____

Phone _____ Email _____

Extension agent's signature _____ Date _____ / _____ / _____



Hawai'i State 4-H

Scoring Rubric for National 4-H Congress



Name: _____ County: _____

		Excellent	Good	Fair	Comments
1. 4-H Experiences	Significant depth and breadth of 4-H experiences.	Considerable depth, breadth, and levels of 4-H experiences.	Very limited depth and variety of 4-H experience.		
	Mix of club, county, state, and national level of 4-H experiences.				
	Specialization in one or more areas is evident.				
Available Pts 20	15 - 20	8 - 14	1 - 7	Points Awarded:	
2. Leadership	Significant mix of 4-H and non-4-H leadership experiences.	Considerable level of variety, and impacts related to leadership roles.	Low level or lack of leadership roles.		
	Excellent variety on type of leadership roles.				
	Significant impacts due to their leadership experiences.				
Available Pts 15	11 - 15	6 - 12	1 - 5	Points Awarded:	
3. Civic Engagement	Significant mix of 4-H and non-4-H civic engagement experiences.	Considerable mix of activities and lessons learned related to civic engagement.	Low level activities and little to no lessons learned related to civic engagement.		
	Significant personal learning experience as a result of civic engagement activity.				
Available Pts 15	11 - 15	6 - 12	1 - 5	Points Awarded:	
4. Sharing your 4-H Experiences with others	Variety of 4-H promotional efforts that have benefited 4-H.	Considerable level promotional efforts to a variety of audiences.	Little to no 4-H promotional efforts.		
	Variety of audiences reached - 4-H & non 4H.				
	Positive impacts documented by PR efforts.				
Available Pts 15	11 - 15	6 - 12	1 - 5	Points Awarded:	
5. Proposed "Give Back" project	Significant and innovative "Give Back" plan to encourage other 4-H members to attend National 4-H Congress.	Well thought out "Give Back" plan that may need some revision after discussion with 4-H leader and/or 4-H agent.	Plans limited to club or county level activity.		
	"Give Back" plan that will help make the Hawai'i 4-H program better.				
Available Pts 35	35 - 25	11 - 24	1 - 10	Points Awarded:	
Available Pts 100				Total Score	0