

4-H Record Book Process



Fill in Activities

Several areas of the books ask about activities you have participated in during the year. Other sections look for information about leadership activities. Be sure to read the instructions for each section carefully so you put in the right information.

Outline Your Story

The last piece of the record book is the story of your journey in 4-H this year, or for the portfolio, your overall journey in 4-H. However, you can start creating an outline based on what has already happened so that writing the final part is easier.

Ask Questions

Please contact your county agent with any questions you might have about the record book, including understanding the instructions, what is the purpose of each section, and tips for a better record book.



Download a Book

Visit the Hawai'i State 4-H website to locate the record book you need. The available categories are: Cloverbud, Junior, Senior, and Senior Portfolio (for those planning to apply to National 4-H Congress). manoa.hawaii.edu/ctahr/4h/volunteers/forms

Plan for Gaps

As you work on your book look for areas where you might have fewer entries and see if there are ways that you might be able to create new opportunities to fill in the gaps.

Get Feedback

Keep in touch with other members of your club, with your club leaders, and other 4-H club members while you work on the book. It's important to have other people look at your work and provide feedback from an outside view. The judges won't have the inside information you do.