Considerations and Tips for Writing a Successful Nomination Essay (for Individual and Team Awards)

Considerations
- Selection committee members review nomination essays to determine how well a nominee exemplifies each of the nomination criteria. Their overall selection is based primarily upon the essay(s).
- Scoring is NOT based on style, grammar, or length.
- The nomination essay does not have a minimum or maximum word limit. Don’t feel obligated to shorten your essay or to add things just to fill pages.

Tips
- When composing your essay, keep the nomination criteria in mind. It may be helpful to dedicate a paragraph to each of the criteria and provide an example in each. An alternative might be to provide an example or two and explain which criteria they illustrate to you.
- If you don’t have an example or examples that cover all of the nomination criteria, consider having someone else coauthor the nomination essay with you who can cover the remaining points.
- Ask someone else to read your essay and ask them if each of the criteria was addressed.