Department of Languages and Literatures of Europe and the Americas

APPLICATION FOR CREDIT BY EXAMINATION

Student’s Name

Student ID No.

UHM College (Major)

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requests permission to be examined in ____________________ and be awarded ________ # of credits upon passing this examination.  Course Alpha & Number

Please complete the form in the following order.  Veterans:  Please check first with the Veterans’ Advisor.

1. COURSE’S DEPARTMENT: An examination in ____________________ (course number) can be prepared, administered, and evaluated, in accordance with provisions stated under “Credit by Examination” in the General Catalog.

________________________________________________________________________

LLEA Instructor   Date   LLEA Department Chair   Date

2. STUDENT’S COLLEGE ADVISING OFFICE: Student is classified, currently enrolled, and may earn credit by examination.

________________________________________________________________________

Dean, Student Services of College of Student’s Primary Major   Date

3. AH/LLL ADVISING CENTER: The course is not a repeat or backtrack, and the student is eligible to receive credit for the course.

________________________________________________________________________

Director, Student Services at QLC 113   Date

4. CASHIER’S OFFICE: ____________________

Fee:   Fee Slip No.   Date

5. Return form to LLEA Instructor.  

CERTIFICATION ___________________________________________________________________

has been examined by me and has / has not (circle one) qualified for ________ # of credits in ____________________ (Course Alpha & Number).

(Grade ______:  Required only for graduate student in course acceptable for graduate credit.

Credits for undergraduates are recorded as CR by examination.)

________________________________________________________________________

Instructor   Date

6. Return completed form to Moore 464.  LLEA will forward this application to the Registrar for processing.