I understand that:

1. **I will graduate when ALL degree requirements are COMPLETED:** General Education Core Requirements, Focus, Hawaiian/Second Language, Credit Minimums, Major(s), and Minor(s)/Certificate(s) (if applicable). Courses must be completed with satisfactory grades while maintaining a minimum cumulative GPA of 2.0.  
   *(Note: Credits from repeat or backtrack courses are not applicable and do not count towards graduation)*

2. **It is my responsibility to ensure that my STAR Academic Record shows “tentatively complete” in all categories during my final semester.** If my STAR Academic Essentials shows any missing requirements, I will read the STAR Advisor Notes and consult with the Advising Center.

3. **It is my responsibility to check my record at the end of my final semester** to verify that all grades have been posted, are correct, and are sufficient. I will not graduate if I have:
   - **Missing, incomplete, or insufficient grades.** I will follow up with professors to resolve all missing, incomplete, or insufficient grades. All final grades must be posted in STAR to graduate.
   - **Outstanding transfer work.** I will contact UHM’s Office of Admissions to verify that all official transcripts are received in a timely manner and posted in my STAR transfer report.
   - **If I participate with Study Abroad, MIX, or NSE** and my final grades are not posted in time, it is my responsibility to follow up with the respective program office. I understand that my graduation may be delayed to a later semester.

4. **Deviating from the graduation plan or the “Graduation Check” in STAR advisor notes** can prevent graduation.

5. **If my degree requirements are not met by the time grades are posted,** I will contact the Advising Center to change my graduation date and update necessary paperwork.

_______________________________________      _____________________________
Student Signature                      Date
**GRADUATION PLAN**

*Use STAR and your Program Sheet signed by your Major Advisor to form your graduation plan*

Calculate your **remaining credits**

<table>
<thead>
<tr>
<th></th>
<th>Total credits</th>
<th>Non-Intro (NI)</th>
<th>Total credits</th>
<th>Upper-Div (UD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum credits needed for graduation</td>
<td>124</td>
<td>60</td>
<td>120</td>
<td>45</td>
</tr>
<tr>
<td>Minus “EARNED CREDITS” (see STAR)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Number of credits still needed for graduation</strong> =</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ADVISING CENTER ONLY—DO NOT WRITE**

This plan is APPROVED for: ______________________________ graduation. (Sem/Year)

Degree: ______  Major: ___________________ Minor/Cert: ___________________

Verified by: __________________________________ Date: ___________________

**Reminders:**
- Your $30 diploma fee will be posted on MyUH.
- Deviating from this plan or the “Graduation Check” in STAR advisor notes can prevent graduation.
- Credits from repeat or backtrack courses do not count towards graduation.